



**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in Council Chambers, Pudsey Town Hall on  
Wednesday, 29th January, 2014 at 1.00 pm**

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**MEMBERSHIP**

Councillors

A Carter	- Calverley and Farsley;
J Marjoram	- Calverley and Farsley;
R Wood	- Calverley and Farsley;
M Coulson	- Pudsey;
J Jarosz	- Pudsey;
R Lewis	- Pudsey;
A Blackburn	- Farnley and Wortley;
D Blackburn	- Farnley and Wortley;
J Hardy	- Farnley and Wortley;

Co-optees

Rev Paul Ayers	- Faith Representative
Claire Turnbull	- Pudsey

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# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PROCEDURAL BUSINESS</u></b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 30TH OCTOBER 2013</b></p> <p>To confirm as a correct record the minutes of the meeting held on 30<sup>th</sup> October 2013.</p>	1 - 6
8			<p><b>MINUTES - AREA CHAIRS FORUM - 4TH OCTOBER 2013</b></p> <p>To receive the minutes of the Area Chairs Forum meeting held on 4<sup>th</sup> October 2013.</p>	7 - 12

Item No	Ward	Item Not Open		Page No
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>ANNUAL COMMUNITY SAFETY REPORT</b></p> <p>To receive the report of the Director of Environment and Housing to provide Members with details of the community safety activity undertaken during the last 12 months. The report also provides details of crime data, making comparisons with previous years.</p> <p>(Report attached)</p>	13 - 42
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>ALTERNATE WEEKLY COLLECTIONS UPDATE</b></p> <p>To receive the report of the Director of Environment and Housing the report provides Members of the West (Outer) Area Committee with an update of the introduction of Alternate Weekly Collections (AWC) in the area.</p> <p>(Report attached)</p>	43 - 48
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>ANNUAL REPORT FOR THE PARKS AND COUNTRYSIDE SERVICE</b></p> <p>To receive the report of the Director of Environment and Housing the report provides an area profile of key assets and services provided in the West Outer area. The report highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.</p> <p>(Report attached)</p>	49 - 60

Item No	Ward	Item Not Open		Page No
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>WEST (OUTER) AREA COMMITTEE BUSINESS PLAN UPDATE REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities). The report presents an update on the work to date to deliver the actions outlined in the West (Outer) Area Committee Business Plan 2011-2015. The report seeks approval to undertake a review of the business plan to ensure that it continues to be fit for purpose and reflects the current city wide priority plans.</p> <p>(Report attached)</p>	61 - 88
13	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>WELLBEING FUND UPDATE AND QUARTER 2 MONITORING REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities) the report provides Members with an update on the budget position for the Wellbeing Fund for 2013/14 and includes the Quarter 2 monitoring returns for projects funded in 2013/14. The report highlights the current position of the small skips pots and those grants and skips that have been received/ approved since the last meeting. An update on the Youth Activity Fund is also provided.</p> <p>(Report attached)</p>	89 - 124
14	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>AREA UPDATE REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities), the report informs Members of the progress against the Area Support Team's work programme and local priorities.</p> <p>(Report attached)</p>	125 - 130

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# Public Document Pack Agenda Item 7

WEST (OUTER) AREA COMMITTEE

WEDNESDAY, 30TH OCTOBER, 2013

PRESENT: Councillor J Jarosz in the Chair

Councillors A Blackburn, D Blackburn,  
A Carter, M Coulson, J Hardy, R Lewis and  
R Wood

## **35 Chairs Opening Comments**

The Chair welcomed all to the meeting.

The Chair proposed Claire Turnbull of the Pudsey Wellbeing Centre be appointed as co-optee of the West Outer Area Committee.

**RESOLVED** – That Members approved the appointment of Claire Turnbull as Co-optee of the West Outer Area Committee.

## **36 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

## **37 Exempt Information - Possible Exclusion of the Press and Public**

There were no resolutions to exclude the public as there were no members of the public present.

## **38 Late Items**

There were no late items. However, supplementary information had been sent to the committee members, prior to the meeting relating to item 12 Wellbeing Fund Update Report (minute 47 refers)

## **39 Declaration of Interests**

No declarations were made.

## **40 Apologies for Absence**

Apologies were received from Councillor Marjoram and Rev. Ayres.

## **41 Open Forum**

Members raised their concerns that few members of the public attended the meetings of the West (Outer) Area Committee. It was noted that the Area Support Team are currently looking at ways to engage with members of the public, to raise the profile of area committees including the use of social media.

## **42 Minutes - 18th September 2013**

That the minutes of the meeting held on Wednesday 18<sup>th</sup> September 2013 be approved as a correct record.

## **43 Matters Arising**

Draft minutes to be approved at the meeting  
to be held on Wednesday, 29<sup>th</sup> January 2014

Minute 29 – Children’s Services Performance Report: Members had requested clarification on attendance figures and performance figures for Farnley Academy and Swallow Hill.

**44 Minutes - Area Chairs Forum**

The Committee considered the Area Chairs Forum minutes of the meetings held on 28<sup>th</sup> June 2013, 6<sup>th</sup> September 2013 and of the notes of the Area Chairs Workshop held on 28<sup>th</sup> June 2013.

**RESOLVED** – That the minutes be noted.

**45 Community Safety Report**

The report of the Director of Environment and Neighbourhoods provided the Committee with an update on recent crime statistics for Outer West Leeds. The report also updated Members on the progress against the Safer Leeds Priorities for 2013-2014.

Gillian Hunter, Area Community Safety Co-ordinator and Sergeant Anton Chin, West Yorkshire Police attended the meeting to provide the Area Committee with information on crime trends, partnership initiatives and future joint projects between Leeds City Council, West Yorkshire Police and partners.

Members of the Committee were disappointed not to be able to discuss the closure of the Pudsey Custody Suite. Members were informed that Chief Inspector Norton would be hoping to attend the Area Committees in January 2014.

Member’s attention was brought to a number of issues highlighted in the report including the increase in burglary, shoplifting and vehicle crime burglary.

The Area Community Safety Co-ordinator and Sergeant Chin told the Committee of the work that is ongoing in relation to the anti-social behaviour issues on Farfield and the action that is being taken to address this. The Committee were also told about the engagement events that had taken place over the summer in the West Outer Area Committee area which had been well attended and the community engagement at Cottingley Springs was ongoing with good effect and links were being made with partner agencies.

Member’s thanked the Area Community Safety Co-ordinator and her team for all the good work in the Farfields and the links that they were making with other agencies.

The Committee were informed of a new contact point at Café Lux in Pudsey and of a new Strategy on Domestic Violence.

Members’ awareness was raised in relation to a number of shops opening up in the Leeds area which are selling legal high substances. The Area Community Safety Co-ordinator informed the Committee that work is being



undertaken with the Clusters to educate young people about the dangers of these substances.

**RESOLVED** – That Member's noted the content of the report.

**46 West North West Homes Update Report**

The report of the West North West Homes was presented by Sharon Guy, Performance Manager.

The report provided the Committee with an update on the transfer of the ALMO back into Leeds City Council which had taken place on 1<sup>st</sup> October 2013.

The Performance Manager informed Members that LCC Housing Service would continue to provide a decentralised housing management services in West Leeds with Tenancy and Estate Management services being delivered locally from Wortley Area Office. All major decisions about the housing service will be addressed through the Housing Advisory Board which is made up of 6 Councillors 3 Tenant Representatives and 3 Independent Members, the board will make recommendations to the Executive Board.

The report informed Members of activities undertaken and those which are ongoing including a Local Shark Campaign which raises awareness, how to recognise Loan Shark behaviour and how to confidentially report Loan Shark activity. Work is ongoing in relation to Welfare Reform with a team of dedicated officers working on all aspects of the welfare changes, including downsizing and sign-posting to accredited advisors where issues of financial hardship are identified.

Members were invited to attend estate inspections and gradings which take place on a monthly basis a list of forthcoming gradings was included in the report.

The Area Committee passed on their thanks to the Performance Manager and the Housing Staff for their work specifically the removal of the canopy from the Gamble Hill Flats.

Members were advised that Area Panel money is still available, bids and reports with suggestions should be sent to the Performance Manager.

**RESOLVED** – That Members noted the Content of the report.

**47 Wellbeing Update Report**

The report of the Assistant Chief Executive (Citizens and Communities) provided the committee with an update on the budget position for the Wellbeing Fund for 2013/14. The report provided the current position of the Small Grants and skips and those Small Grants and skips that have been received or approved since the last meeting. The report also provided an

update on the Youth Activity Fund and the proposal from Ahead Partnership in relation to the Business Engagement Project for consideration.

Members raised their concern about whether all monies in the Wellbeing Capital fund should be committed so as not to lose it. Members were informed that Capital money would be discussed at the next Area Chairs meeting and that the Committee will be updated on the outcome of that discussion.

Members discussed all the new applications which included Farsley Festive Lights, Calverley Festive Lights, Pudsey Festive Lights, and Outer West Grit Bins.

Amrit Choda who has been seconded from the Leeds City Council Development Department to Ahead Partnership as a Business Broker attended the meeting and provided information on the Ahead Partnership Project to Members in support of the proposed grant application.

The Committee were told that the business broker service provides an efficient way of engaging with small businesses that need support. By linking with partners that have support on offer but no way of connecting to local businesses, the broker can help more businesses to find out about available support.

Ahead Partnership's model is supported by Leeds, York and North Yorkshire Chamber of Commerce and Leeds University Business School. The model provides local businesses with the opportunity to invest back into their area through a menu of opportunities. The menu includes opportunities to create apprenticeships and support local schools' and initiatives and community enterprises. The pilot project was very successful in attracting business engagement in Crawshaw School, building a partnership that has now entered a second year.

The Committee discussed the benefits that such a project could bring to all three wards of the West Outer Area Committee over the breadth of businesses located in the West Outer area.

**RESOLVED** – That Members noted the content of the report.

Members approved the following allocations of funding;

- Farsley Festive Lights - £1,000
- Calverley Festive Lights - £1,000
- Pudsey Festive Lights - £2,000
- Outer West Grit Bins - £2,525.70
- Ahead Partnership - £12,620 (this financial year only)

## 48 Area Update Report

The report of the Assistant Chief Executive (Citizens and Communities) informed the Committee of the progress against the Area Support Team work programme for Outer West Leeds and local contributions to council priorities.

A brief update was given to members concerning the appointment of a Community Development Worker which is jointly funded with the Inner North West Area Committee.

The Area Committees have now undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf and have appointed Better Leeds Communities (BLC) as the VCFS partner to deliver targeted Community Development Work in Inner North West and Outer West. BLC are now in the process of recruiting to the post of Community Development Worker, a person will be in post by mid November 2013.

**RESOLVED** – That Members noted the content of the report.

**49 Date and time of next meeting**

The Chair asked for agreement of the Members of the Committee in cancelling the next meeting due to be held on 11th December 2013 as no agreement could be reached for rescheduling due to prior arrangements. The next meeting of the West (Outer) Area Committee will be held on 29<sup>th</sup> January 2014, 1pm at Pudsey Town Hall

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# Agenda Item 8

**Area Chairs Forum  
Friday 4<sup>th</sup> October 2013  
Committee Room 4, Civic Hall**

**Attendance:**

Councillors: P. Gruen (Chair), A. Khan, S. Hamilton, G. Wilkinson, A McKenna, A. Gabriel, K. Bruce, J. Akhtar, P. Wadsworth, C. Gruen,.

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, J. Maxwell

Minutes: S. Warbis

Attending for specific items: C. Dickinson, S. Wimsett, K. Morton

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Apologies</b>	
1.1	Cllr J. Jarosz	
<b>2.0</b>	<b>Minutes and Matters Arising</b>	
2.1	<u>2.4 of previous minutes</u> It was clarified that the Youth Council set up in the North East Outer area was for the Wetherby area.	
2.2	The minutes of the previous Area Chairs Forum meeting on 6 <sup>th</sup> September 2013 were agreed as an accurate record subject to the above addition.	
2.3	<u>3.1 of previous minutes</u> It is the intention now for initial discussions around waste policies to take place with Environmental Area Lead Members. Part of these discussions will be about the best route to widen discussions with Area Committees.	
2.4	<u>7.17 of previous minutes</u> Cllr Peter Gruen has had discussions with Philip Crabtree, Chief Planning Officer, around the potential for planning enforcement to form part of a delegation to Area Committees. Philip Crabtree is receptive to the idea and a protocol will be drawn up for discussion on how these matters should be taken to Area Committees.	
<b>3.0</b>	<b>Wellbeing Fund – Added Value / Carried Forward Projects</b>	
3.1	Area Leaders brought a report which detailed the added value drawn in through wellbeing funding during 2010-13. A previous piece of work had been carried out regarding capital funding and this paper deals with revenue funding.	
3.2	Wellbeing revenue funding has been used to achieve 5 main benefits: <ul style="list-style-type: none"><li>• Developing community capacity and pride</li><li>• Sealing the deal for local projects</li><li>• Acting as the spur to instigate local activity and gain leverage</li><li>• Implementing planned targeted local actions</li><li>• Supporting council departments and partners</li></ul>	
3.3	Over the 3 years the wellbeing fund has drawn in an additional £2 for every £1 spent. Over the last 12 months this has risen to £2.50 for every £1. Due to different models of activity in each area it is difficult to compare levels of additionality between Area Committees, but it is possible to see a year on year improvement in returns for Area Committees. Overall a good return is being achieved but there is still scope to improve on this through discussions with Area Chairs and Area Committees.	

3.4 Cllr Peter Gruen commented that the added value was clear but was interested in assessing impact and particularly gauging what would not have happened without the support of wellbeing funding. Area chairs provided examples of projects that would not have thrived without wellbeing funding. These included:

- Beeston Festival – initial funding allowed the festival to develop into what is now an established event
- Bramley Baths – initial pump priming has allowed the facility to become self sustaining
- Wetherby in Support of the Elderly – now had it's 10<sup>th</sup> anniversary but initial support, including the purchase of a vehicle, allowed the group to establish itself with approximately 150 volunteers involved
- In bloom groups in North West Outer receiving support now sponsorship is becoming harder to find
- Events in Rothwell such as the festival, may day and Christmas events, and older people events supported through wellbeing funds
- Burmantofts gala established this year
- Chapel Allerton arts festival
- International older peoples week

3.5 The recommendations in the report include amendments to the application and evaluation forms, to capture more accurately information on match funding and in kind contributions. Figures for the past 3 years show that 80% of the projects supported would not have taken place without wellbeing funding.

3.6 It was agreed that these successes needed to be captured and publicised more effectively in the future.

3.7 Area Leaders then brought a report outlining the progress of wellbeing projects that were carried forward from the previous year.

3.8 Shaid Mahmood highlighted that Outer East Area Committee had carried forward £29k of funded projects and had a projected underspend against these of £140. Outer South had carried forward £10.5k and had a projected underspend of £50. Inner South had a 2 year plan to carry forward £136k and were projected to have a balance of £21k in March 2014 and an underspend of £5k which will go back into the pot.

3.9 Rory Barke reported that there was a hugely better position in his area than previous years due to a lot of effort by members and officers. Inner East have a projected spend of £84k from £110k with £16k to reallocate to other schemes. Outer North East carried forward £44k and have a planned £24k spend with £20k allocated to the Wetherby Development Fund. Inner North East carried forward £39k and have a projected balance of £820.

3.10 Jane Maxwell reported that Inner North West carried forward £41k and will have a balance of just under £3k which is being discussed with members at the moment. Outer North West carried forward £113k and are projected to have a zero balance. Inner West carried forward £27k and are projected to have a zero balance. Outer West carried forward £7k and are projected to have a balance of £2k which is under discussion at the moment.

3.11 Area Chairs mentioned several problems that had occurred in releasing allocated funding to the Highways Department due to curious financial rules being applied, logistical problems with projects and changes to specifications. It was also raised that there had been problems dealing with Highways on member case work.

3.12 It was agreed that Gary Bartlett, Chief Officer Highways and Transportation, would be invited to the next Area Chairs Forum meeting to discuss some of

these issues.

#### **4.0 Area Lead Members**

- 4.1 Kathy Kudelnitzky, Chief Officer – Communities, provided an update on work taking place to embed and develop the Area Lead Member roles.
- 4.2 Meetings have taken place with Executive Board Members, Area Lead Members and relevant service officers for the “Environment and Community Safety” and “Employment Skills and Welfare” lead members. A workshop had taken place for the “Health and Wellbeing” lead members. Meetings will be taking place shortly for “Children’s” and “Adult Social Care”. Notes and actions from the two meetings that have taken place were circulated.
- 4.3 Area Chairs were asked how they could see the roles progressing and also how they were linking in with their Area Lead Members at this early stage. Different approaches have been adopted in different areas including one to one meetings (which are proving time consuming) and group meetings being arranged prior to Area Committee meetings. In some cases Chairs were delaying until the executive member meetings have taken place.
- 4.4 Cllr Peter Gruen stressed that support for the Area Lead Member roles should predominantly come from the services and not the area teams. This support should involve briefings to Area Lead Members on national, citywide and local issues. It was felt that in the past for the champion roles there were different experiences in different areas and that there needed to be consistency of support in all areas. Area Chairs need to make Cllr Peter Gruen aware if they feel that support is not forthcoming.
- 4.5 Kathy Kudelnitzky will be maintaining contact with service leads to iron out issues as they arise.

#### **5.0 Corporate Communications / Area Committees**

- 5.1 Colin Dickinson, Communications Officer, attended with a report outlining support available to Area Committees from the corporate communications press team.
- 5.2 Assistance can be given to address some of the issues raised in the review of area working such as advertising / promoting committee meetings, raising awareness of the role of the area committees, engaging the public around local issues and priorities, publicising area committee actions and crediting members’ input and financial support.
- 5.3 It is clear that this links into the wider aims for enhancing Area Committees and Kathy Kudelnitzky, Chief Officer – Communities, distributed a timeline for shorter term improvements to Area Committee business and also a timeline for establishing a “community council” model.
- 5.4 The issue of branding was raised and it was felt that using the LCC branding alone did not provide enough credit for the local input of members and Area Committees.
- 5.5 It was mentioned that Area Chairs should be issuing a press statement after each meeting to promote progress and decision making. These are already being produced by Area Teams but it was felt that assistance and guidance from Corporate Communications would be useful in this area.
- 5.6 It was stressed that as well as promoting individual successes, more work needed to be done to gain an understanding from the public of the role of Area Committees, the strategic work that is carried out, and how the public can

influence this. Colin Dickinson stated that he was the contact for Area Committees if they needed wider issues to be promoted or publicised.

- 5.7 It was pointed out that significant support from the Communications Team would be needed if the council is to successfully change the identity of Area Committees. Questions were raised as to whether the team had the capacity to achieve this or if extra resources needed to be called upon. It was agreed that James Rogers would have discussions with Corporate Communications over capacity issues.
- 5.8 There needs to be a move to more modern methods of publicity to include new social media. It was raised that the use of photographs would be more likely to interest the media, but that support would be needed to do this most effectively. It was mentioned that large organisations have a tendency to try to control messages. We need to be quicker and more spontaneous. Use of twitter, face-book and youtube can provide instant publicity opportunities.
- 5.9 It was suggested that more emphasis could be placed on community charters and the "you said – we did" model of updating the public. It was also suggested that more onus should be placed on partner organisations to publicise the support that they receive from Area Committees. This should include linking in with organisations that have their own publicity circulation. Also community radio stations can be a good way of providing local information.
- 5.10 It was also pointed out that more effort needed to be put in to reaching hard to reach communities such as those where English is not widely spoken.

**James  
Rogers**

- 5.11 It was agreed that Kathy Kudelnitzky would have a discussion with Colin Dickinson and Sally Wimsett to explore the short term and strategic approach to communications.

**Kathy  
Kudelnitzky**

## **6.0 Youth Services**

- 6.1 Ken Morton, Head of Service Young People and Skills, attended to provide an update on the Youth Service restructure and delegation to Area Committees.
- 6.2 It was pointed out that for the delegation to be successful the service would need to identify and make available officers to provide support and information to elected members. The Area Teams don't have the capacity or detailed knowledge to provide support on their own. Ken assured the meeting that the service is aware of the support needs required.
- 6.3 Ken Morton is in the process of meeting all Area Chairs within the three areas to discuss their particular needs. The service is also engaged with the scrutiny working group to establish what is "good youth work" and how this can be achieved. This work is also looking at targeted breeze activities and discussions and findings will be fed back to the Children's Area Leads.
- 6.4 Meetings have taken place within the service, and are taking place next week with the current third sector providers, to explain the new Area Committee client role. Area Chairs and Area Leads will be made aware of the existing external contracts that are in place within their areas.
- 6.5 The restructuring of the in-house service is well underway although some employee issues have cropped up which need to be dealt with. Middle manager appointments have been made and these details will be provided to Area Chairs. There may be a slight delay, approximately a week, before appointments for the full team are made. This information will also be provided to Area Chairs before the end of the month.
- 6.6 Discussions with Area Chairs will provide transparency over staffing, resources



available and contracts already in place in each patch. More detailed discussions can take place over deployment, commissioning issues and the appropriate mechanism for an ongoing dialogue with the Area Committees. Ken Morton will broker the relevant parties to be involved in local discussions.

- 6.7 Ken Morton will agree a timeline with the Area Leaders which can be worked up into a 2 year framework. Options for Area Committees will range from subtle improvements to a significant shake up of provision.
- 6.8 Area Chairs requested draft papers in advance of the meetings being arranged to allowed considered input to the discussions.
- 6.9 It was suggested that a timetable of meetings needed to be arranged locally with officers in Children's Services and Area Chairs.

## **7.0 Any Other Business**

- 7.1 It was mentioned that Cllr Mulherin and Ian Cameron had been due to attend this meeting but due to the change of date of the meeting, and their commitments to an international visit, they were unable to attend. It was asked that they be invited to a future meeting. **Sarn Warbis**
- 7.2 A detailed report on this year's wellbeing spend at the half year stage will be brought to the next meeting.
- 7.3 A draft protocol for recording meetings of committees, boards and panels was circulated. This had been provided by Andy Hodson, Head of Governance Services and is being considered by General Purposes Committee at the end of October. Area Chairs were invited to provide any comments in advance of this meeting to Andy Hodson. Sarn Warbis will email the draft protocol to Area Chairs and ask for comments to be passed to Andy Hodson. It was pointed out that approval to record meetings is currently agreed by the chair of each meeting, and that although generally permission should be granted, chairs need to be mindful of confidential items. **Sarn Warbis**

## **8.0 Date of Next Meeting**

- 8.1 Monday 25<sup>th</sup> November 2013, 13:30 – 15:30, Committee Room 4, Civic Hall

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Report author: Gill Hunter &  
Inspector Dan Wood  
Tel: 0113 3367868

**Report of the Director of Environment and Housing**

**Report to North West (Outer) Area Committee**

**Date: 29<sup>th</sup> January 2014**

**Subject: Annual Community Safety Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley , Bramley & Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

This report provides crime statistics for Outer West Leeds and details of key activity to address crime and anti social behaviour issues. The report recognises the increase in burglary and vehicle crime in the Outer West wards during 2012/13 and the challenges faced during the coming year.

**Recommendations**

The Area Committee is asked to:

- a. Note the contents of the report and offer comments.
- b. Note the Area Committees role in reducing burglary and other crime. Note the initiatives to support reduce anti-social behaviour and partnership work.

**Purpose of this report**

This report is the annual community safety report, providing Members with details of the community safety activity undertaken during the last 12 months. The report will also provide details of crime data, making comparisons with previous year.

## **1.0 Background Information**

We want to be the best city in the UK with the best community safety partnership and services. Safer Leeds will focus on the outcome that “people in Leeds will be safe and feel safe in their homes, in the streets and the places they go”. The strategic assessment for 2013/14 has highlighted a number of priorities for Leeds:

- Strengthening the partnership approach to support a more focused approach to tackle Domestic Abuse
- Continued focus on reducing domestic burglary and its impact across Leeds
- Effectively tackle and reduce anti-social behaviour in our communities
- Improve our understanding and approach to deal with Child Sexual Exploitation
- Tackle substance misuse
- Reduce re-offending

The North West Divisional Community Safety Partnership is a multi agency partnership chaired by the Police, Housing Leeds and includes partners from Fire Service, Youth Service, Youth Offending Service, Safer Leeds and the Community Safety Area Lead Member from each of the four Area Committees in West North West Leeds. The Partnership meets four times a year and sets the strategic direction for partnership work, examining performance and agreeing local priorities. The work of the group is accountable to the Safer Leeds Executive and the Safer and Stronger Communities Board, who receive regular reports of the activity undertaken.

## **1.1 Summary of key Actions**

A number of factors have a bearing on crime; criminologists have placed these factors into three broad categories:

A suitable target or opportunity, for example: valuable items which can be removed relatively easily such as laptops near an open window, vehicles with unlocked doors and a valuable item on show, etc.

A motivated offender, for example: someone whose values or beliefs make stealing acceptable, drug dependency, someone motivated by greed, etc.

A low likelihood of getting caught, for example: no Police or security guards, a neighbourhood with a low level of reporting crime, no natural street surveillance, etc.

Traditional problem solving techniques aim to reduce crime by impacting on these three categories:

Working to educate the victim (leaflet drops, face to face crime prevention advice, etc)

Tackle the offender (known as offender management; visit known offenders, tenancy action, curfews, criminal sanctions – prison, etc.)

Undertake work on the built / natural environment to reduce crime opportunities in the locality such as improving natural surveillance or environmental works such as cutting hedges back, secure by design, etc).

The following key actions have been delivered through the Divisional Community Safety Partnership during the last 12 months:

## **1.2 Domestic Abuse**

Work is primarily delivered through 3 strands; working to support the victim, taking appropriate action against the perpetrator and raising the awareness and confidence of officers in identifying domestic abuse and making appropriate referrals to special and support agencies. Examples of this include:

A Domestic Violence MARAC (Multi Agency Risk Assessment Conference) chaired by Safer Leeds, is where a number of partners attend to discuss high risk domestic violence cases. The focus is on support to victims and strong co-ordinated action against perpetrators. Regular attendees include the Primary Care Trust, Social Care, West Yorkshire Police and Leeds Domestic Violence Services.

Awareness campaign heavily supported by the Leeds Domestic Violence Team, which works with partners during the 16 days of action on Domestic Violence from 25<sup>th</sup> November to 10<sup>th</sup> December, linking in with this world wide initiative.

Since April 2013, Leeds has improved the conviction rate for perpetrators of DV in some months achieving a 80% conviction rate, which is above the 75% targeted rate. Leeds is also looking at expanding courses for perpetrators of Domestic Violence.

At a local level Farsley Calverley children's centre has attained Level 3 of the Safer Leeds Domestic Violence Quality Mark. Farnley CC and Pudsey Children's Centre have Level 1.

Paula Gardner from the DV team has had a preliminary meeting with the previous cluster manager at Pudsey and discussed some ways of introducing DV work into the high school as the DV team were not in a position to support the full cluster model at that point. Pudsey has also been chosen as the pilot area in the West for the Caring Dads programme. This is an initiative that works with men who are or are potentially abusive in the home and looks at changing behaviours through group work. The Healthy Schools Team and the DV team will be doing an input at their Pudsey cluster day at end of January.

## **2.0 Burglary**

Burglary remains a high priority for the City and the North West Division. A City-wide strategic burglary group meets monthly, led by Superintendent Mabs Hussain. The group shares and oversees the work delivered in the localities, identifies strands of work which need to be tackled from a city-wide prospective and shares good practice. The Division has developed ward based Partnership Plans to focus on burglary and vehicle crime which identifies the local issues for each of the ward areas and partnership actions to address these. The plans include identification of the top ten streets per ward area, management of offenders, initiatives to engage with local communities/residents and provide crime reduction advice, promote immobilise.com, refer into target hardening schemes and promote laptop and phone tracking software.

**Offender Identification and Management.** Pudsey Safer Neighbourhood Team (SNT) along with other departments actively manage those people within the neighbourhood area who are identified through arrests and intelligence as being actively involved with burglary offences. This ranges from integrated Offender Management of the most prolific RED offenders, down to the next level of AMBER offenders, as identified through the 6 weekly partnerships meeting, and further down to simple daily disruption lists that are managed at SNT level. This management consists of targeted daily visits, and 'trigger plans' following reports of any burglary within their offending areas. Other partnership activities include;

- Environmental audits to address any environmental issues impacting on burglary for example overgrown hedges, obscured street lighting, broken street lighting, etc
- Taking tenancy enforcement action against prolific offenders
- Delivering multi agency action days to deliver a variety of messages and raise awareness about burglary and other crimes through leaflets, doorstep engagement, working with partners to have a greater impact by undertaking joint visits for example, 6 action days were held during this year.
- Delivering Operation Optimal which targets patrols to areas where statistics says a burglary may occur and visits to burglary victims and their neighbours (either side and back / front).
- Promote Immobilise.com and the national property register, through mailing lists, door step engagement and community events.
- Target hardening to improve security of properties

### 3.0 Leeds ASB Team (LASBT) West North West Performance Data

Leeds Anti-Social Behaviour Team receives requests for service (Enquiries) via the contact centre, the local housing office, West Yorkshire Police, Stop Hate UK, elected members and MP's. The team has a number of core performance aims:

1 & 2 Day response to Enquiries from Contact Centre - LASBT West received 1045 enquires in 2012/13. 50.6% of these enquiries relate to ALMO properties. 100% of enquiries were responded to within service standards.

Initial Contact with Customer within 10 days (SSTD3) – 98.7% of customers were contacted within 10 days of a case being opened.

10 day Customer Update (SSTD5) – The year-end cumulative performance for this measure showed that 95.4% of customers were contacted every 10 days.

Initial Contact with Perpetrator within 10 days (SSTD4) – The year-end cumulative performance for this measure showed that 91.4% of perpetrators were contacted within 10 days of a case being opened.

Customer Satisfaction with service - 4 week case onset survey – 89.1% of respondents stated they were either very satisfied or satisfied, with the service they had received.

Customer Satisfaction with service and case outcome – Closed Case survey - 95.2% of respondents stated they were either very satisfied or satisfied, with the service they had received. 95.8% of respondents were either very satisfied or satisfied, with the investigation carried out by the Case Officer and 91.0% were satisfied with the case outcome.

### ASB Caseload

The table 1 shows a breakdown of the cases investigated and closed in the Outer West area during 2012/13. Table 2 shows the breakdown of cases investigated and closed across North West Leeds.

#### 3.1 Table 1

<b>Ward Boundaries</b>	<b>Number of Cases Investigated</b>
Calverley and Farsley	37
Farnley and Wortley	93
Pudsey	50

#### 3.2 Table 2

Case Ward	Cases		Percent		Trend
	2011/12	2012/13	2011/12	2012/13	
Adel and Wharfedale	19	14	4.51%	2.68%	-1.83%
Armley	77	101	18.29%	19.35%	1.06%
Bramley and Stanningley	43	64	10.21%	12.26%	2.05%
Calverley and Farsley	13	33	3.09%	6.32%	3.23%
Farnley and Wortley	63	83	14.96%	15.90%	0.94%
Guiseley and Rawdon	13	14	3.09%	2.68%	-0.41%
Headingley	5	3	1.19%	0.57%	-0.61%
Horsforth	10	20	2.38%	3.83%	1.46%
Hyde Park and Woodhouse	29	27	6.89%	5.17%	-1.72%
Kirkstall	73	51	17.34%	9.77%	-7.57%
Otley and Yeadon	27	22	6.41%	4.21%	-2.20%
Pudsey	25	44	5.94%	8.43%	2.49%
Weetwood	24	47	5.70%	9.00%	3.30%
Grand Total	421	522	100.0%	100.0%	-

#### 3.3 ASB Case Studies by Ward Area

##### 3.4 Calverley Farsley Ward

Various partners participated in an Action day following concerns from residents around youth nuisance on the Thornfields and Farfields in Farsley. The action day was successful and a follow up was done by LASBT and the Police to speak to

those identified as involved in the nuisance behaviour which has resulted in a marked reduction in calls for service

### **3.5 Farnley/ Wortley ward**

LASBT successfully evicted a tenant from Whincover Road following a long history of noise nuisance, rowdy behaviour and intimidation of vulnerable residents.

LASBT and NPT worked to try and resolve youth nuisance issues in the area of Cow Close Road and engaged in a number of high visibility patrols, leaflet drops and where perpetrators could be identified used a combination of ABCs, ASBO warnings and diversionary referrals. A Revizit programme is now planned in partnership with Farnley Academy.

LASBT gained an injunction against a female resident of Tong Way in relation to abuse and aggression directed against neighbours as well as emergency services. The behaviour has continued and LASBT are now seeking a committal to prison for breach of injunction and also possession of the property.

LASBT have been involved in a long term project regarding youth nuisance in the area around Pudsey Road. A large number of youths identified have been successfully diverted away from crime and ASB, however we are now a core of young people who are involved in ASB who are now being targeted with possible legal sanctions.

### **3.6 Pudsey Ward**

Leeds Anti-Social Behaviour Team and the Police have been investigating issues of youth nuisance around shop premises on Swinnow Road. A number of youths have been identified and diversion/support put in place.

Leeds Anti-Social Behaviour Team are currently working with the Police and Metro to target individuals involved in ASB around Pudsey Bus Station – a number of individuals have been identified and an action plan is being drawn up in relation to this.

### **3.7 Hate Crime**

The North West Hate Crime Multi Agency Risk Assessment Conference meet every month to look at referrals from partners around hate crime incidents and agree actions and solutions, discuss any concerns and trends of hate crime across West North West Leeds and share good practice and awareness training with partners. The draft Hate Crime Strategy has just been circulated with the final version due to be launch during January 2014. The main stands of the strategy will be to ,increase awareness and understanding of hate incidents, increase confidence in reporting , increase recording of hate incidents across the 5 monitored strands , improve collective response to hate incident and measuring Success

From January 2014, the Hate crime MARAC will also be supported by quarterly reports that highlights the levels of reported hate related incidents to Leeds City Council (LCC) and West Yorkshire Police (WYP), as well as Leeds Anti-Social Behaviour Team (LASBT) case work to tackle specific hate related issues. It also



summarises key issues and trends by area based upon number and prevalence of reported incidents. The aim is to inform local responses to hate crime incidents by summarising the local issues and context; it is not intended to overview or summarise specific cases or detail individual offenders/ victims.

### **3.8 Child Sexual Exploitation (CSE)**

CSE is a new area of work developed during the last year. There is a city wide CSE Steering Group chaired by Children's Services. The group aims to develop processes and services to meet the challenges presented by CSE. The group has recently approached Safer Leeds and asked Safer Leeds to help develop and shape local delivery for CSE work.

The safeguarding of individuals at risk of CSE is delivered through the existing safeguarding process of joint working between the Council and Police. These Officers work very closely together to share information and often work from the same office in 2 Great George Street to ensure an integrated approach.

The Area Community Safety Co-ordinator role has taken a lead on CSE work locally and chairs a CSE practitioner's forum for West North West Leeds which looks at identifying local CSE gaps in services with a view to finding local solutions or working with the Leeds wide CSE Steering Group to raise and address concerns. Local partners involved in the Practitioners group include Cluster Co-ordinators, Targeted Services Leads, School Nurses, Police and Social Workers. The group has met on 2 occasions to date and will aim to meet quarterly. Work is underway to identify the training needs of frontline staff to help develop a training plan for West North West Leeds and develop better joint working to tackle this issue.

In June 2013 a Practitioners workshop for CSE was held to provide an opportunity to raise awareness of the issues relating to CSE. The Event was organised by the Area Community Safety Co-ordinator and involved presentations from Blast and ISIS, 2 agencies developing work in CSE. The session was a taster for front line staff such as social workers, healthcare professionals, school staff, housing Officers and Police officers. The event was attended by over 50 people. Further sessions are planned for frontline staff and practitioners during February and March 2014. Further work is being developed through the Clusters and CSE Forum to raise awareness of CSE to Parents and Carers.

### **3.9 Prostitution**

Following a review of the issue citywide in 2012, the Executive Board Member for Environments and Neighbourhoods established a Members Steering Group to oversee the development of a citywide strategy. In Chairing the Steering Group Councillor Gruen has progressed the development of a draft strategy which aims to reduce harm and increase public confidence by adopting approaches that consider risks, threats and harms to all. At the heart of the strategy is a desire to improve the wellbeing for individuals, families and communities affected by prostitution. Genesis are responsible for chairing a Prostitution Strategic Partnership with representation from Leeds City Council, West Yorkshire Police, voluntary sector specialist providers and Leeds and York Partnership Foundation Trust. A thematic lead has

been identified for each strand and they are responsible for progressing the development of actions to achieve the stated aims. The strands of the draft strategy are as follows:

### **Draft Leeds Prostitution Strategy - Priority Work Strands**

**Research and Development** – gathering data to understand the current position across all aspects of sex work, identifying gaps in the evidence base and improving information/intelligence gathering,

**Vulnerability & Safeguarding** – reviewing and improving “Ugly Mugs” scheme, case conference approach and safeguarding processes, identifying gaps in health and social support for sex workers.

**Early Intervention** – supporting the Leeds Safeguarding Children Board Child Sexual Exploitation Strategy

**Pathways out** – ensuring holistic substance misuse, housing and employment support is available to women to improve their wellbeing and increase opportunities to exit sex work.

**Disrupt and Investigate** – disrupt and investigate criminal activity and exploitation; develop an approach based on evidence based good practice to dealing with kerb crawlers/buyers of sex.

The North West Division sits on the boundary of City and Holbeck and as such there have been cross boarder issues around prostitution. The North West Division contributes to Operation Dairy and supports the Case Conference approach that has also been developed in the last 18 months. The Case Conference aims to aid a co-ordinated approach to care planning in order that those engaged in street based sex working have increased opportunities to access appropriate services. The services will endeavour to reduce harm caused to the individual’s health and wellbeing and support their exit from street based prostitution. Alongside this it also intends to disrupt and challenge illegal and anti-social street behaviour related to street based prostitution. The Case Conference takes referrals from a range of agencies and is developing positive networks and understandings between agencies that will enhance partnership working around the issue.

### **3.9 Families First Programme**

The Families First programme is now moving into its second year. With approval from the Department for Communities and Local Government (DCLG) , Leeds have combined the family cohorts for years two and three and so are required to confirm the households that we will be working with by March 2014.

The initial data processing has identified approximately 70 households across the Outer West that are potentially going to be included in the cohort. The Targeted Services leaders in Pudsey and Farnley are currently reviewing the details of those households and cross referencing with their own information and consulting with

partner agencies across the area in order to finalise the actual families that will be included on the programme. One of the aims for this cohort is to increase the number of families that are included based on local intelligence and knowledge e.g. children already known through the cluster, children subject to child protection plans and children in need and we have also developed a process whereby agencies can notify the Families First programme team of any family they believe has met the criteria for inclusion but might not have appeared in the initial data set.

In addition, Safer Leeds and Targeted Services have been working to develop a protocol for tackling anti-social behaviour by young people that improves the information sharing arrangements across services and schools and that has a focus on young people who might be excluded from school with a view that the work developed, particularly in Farnley, will be rolled out

The Community Safety Coordinator work with the Targeted Services Leads and Clusters to identifying vulnerable individuals /families who require additional support and services identified through the Inner West multi-agency meetings , Amber nominal offender management and the Domestic Violence Multi-agency Risk Assessment Conferences.

### **3.10 Offender Management**

Reduce Re-offending is delivered in partnership between West Yorkshire Police, Probation, Youth Offending Service, Leeds City Council and other partners. There is a mix of partnership working at city-wide level to engage with prolific offenders and more locally co-ordinated work to engage with offenders who are at risk of becoming prolific. Typically, the engagement aims to address the causes of offending and help reduce the opportunities to offend by helping an offender secure training or a work placement for example.

The local group is chaired by Safer Leeds and includes support from West Yorkshire Police, Probation, Youth Offending Service, Signpost, Connexions and other partners who come together to look at additional focused support provided to individuals involved in burglary and other priority crime. The group works across the locality and seeks to address the support needs of individuals and families to help them to stop offending. This support could be through training opportunities provided through Connexions, additional support by Youth Offending Service, Signpost working with the family offering intensive support. Since its inception the group has discussed 32 cases and closed 12 cases due to either engagement with services and reduction in offending or incarceration. The number of cases is fluid with about 20 at any given time. During 2014 we will be looking at improved coordination between the management of the Red offenders, Amber nominal and early intervention.

### **3.11 Substance misuse**

This continues to be an active priority for the Neighbourhood Policing Team. Members of the public continue to provide the Police with positive leads about Cannabis and other types of drug dealing.

One of the significant emerging issues for the city is the sale and use of new psychoactive substances, so called legal highs. Safer Leeds has a three stranded approach to this new area of work:

#### Intelligence gathering

- Operation Nightshot established on Police systems and intelligence sought from across the partnership.
- Questionnaires distributed to adult drug users through the drug intervention program.
- liaison with agencies who provide drug intervention work.
- Partnership work with event organisers.
- Local intelligence gathered to identify local retail outlets and understand the customer profile.

#### Education

- All Safer Schools Police Officers provided training input and package to deliver in secondary schools.
- Media strategy developed with key features on Look North and YEP and national newspapers including the daily Mail and The Sun.
- Key partners provided training input including elected members, youth services.
- Billboard campaign and marketing material produced.

#### Enforcement

- Warning letters served to all retail outlets.
- Dedicated CPS lawyer established.
- convictions for selling intoxicating substances to under 18's - first conviction nationally using this legislation to tackle new psychoactive substances
- Ongoing prosecution under Sec 9 Misuse of Drugs Act - selling articles for the preparation and administration of controlled drugs in respect of articles with cannabis leaves etc on
- Market management have served warning letters to all relevant stall holders

### **3.12 Diversionsary Activities**

During 2013 the partnership has worked with partners on diversionary activities for young people. This has included specific targeted work for those young people involved or at risk of crime and ASB through work with the Youth offending Service and Youth services targeting resources for specific pieces of work in ASB hot spot areas. . Referrals have also been made to the cluster though the support and guidance meetings for additional support. . In addition the Neighbourhood Police team support the Friday Night Project at Pudsey Leisure Centre allocating staff to build on developing positive relationships. Funding to support the Friday night project from the Outer West Area Committee has contributed to the success of the

project with an average of 55 juniors per session and 14 – 18 seniors attending on a regular basis.

#### 4.0 **CCTV Delegated Function**

Leedswatch' provides a monitoring service for public space surveillance cameras covering open spaces across Leeds. The CCTV control room is staffed, and cameras are recorded 24 hours per day, 365 days a year. The service also provides two mobile CCTV vehicles for deployment within communities across Leeds. The main objective of the service is to reduce crime and the fear of crime through the use of CCTV technology, leading to improved crime prevention, and an increase in the detection and prosecution of offenders. The Leedswatch service works in partnership with a large number of internal and external partners such as; Urban Traffic Control (UTC), Emergency Planning, Leeds Anti-Social Behaviour Team (LASBT), West Yorkshire Police, WY METRO and other Local Authorities across the West Yorkshire sub-region

- 4.1 CCTV is one of a number of Service functions delegated to Area Committees. The Area Committee's role in relation to this function is to 'maintain an overview of the service in the Committee area and receive regular information about it. There is currently a total of 5 public space surveillance CCTV cameras' monitoring the Outer West Committee Area, via the Central CCTV Control Room at Middleton; they are located in Farsley (5), Farnley (2) and Pudsey (5).

Within the Outer West Committee Area there were 8 recorded arrests on camera for various offences, affray (4), robbery (2), affray (1) and failure to stop at an RTC (1).

The CCTV Vans are now primarily used to respond to reports of Noise nuisance. The out of hours noise nuisance service supports the work of the Leeds ASB Teams by providing evidence in relation to noise nuisance cases.

Supporting the city's most vulnerable residents is also a priority. The Leeds watch service is now responsible for providing a first response to Care Ring alarms. On call 24 hours a day, 7 days per week, this service responds to alarms from mainly elderly clients who may have fallen or find themselves in need of support. Officers attend to the alarm call and contact emergency services, family members or other appropriate individuals, staying with the client to provide support and re-assurance until further help arrives.

- 4.3 Improving the information and intelligence we provide to Leeds watch customers is a key priority for the service. We are reviewing how this data is recorded, in the way in which we can provide accurate information to service users, to provide more detail and improve the services analytical and intelligence capacity
- 4.4 Moving forward, the Leeds watch Service is investigating further opportunities to integrate services and create a centre of excellence for emergency response and out of hours call handling. In order to ensure that the service is making the best use of its resources, a full service restructure will take place in 2013/14, which seeks to develop a more agile and resilient service capable of delivering a wider

range of services, and offering best value to the residents of Leeds. Discussions are taking place with the Leeds Anti-Social Behaviour Teams, Environmental services, West Yorkshire Police and the ALMOs to look at how the various services can better linked together to improve service delivery, collate accurate information for customers and service users and to provide a more pro-active response to issues of public concern, through improved collating of data / information and intelligence sharing between agencies.

## 5. **Area Committee Funded Projects**

### 5.1 **Off Road Bikes**

During 2012 / 13 the Area Committee funded Police Off-Road Bikes which proactively patrol green spaces and work with the Neighbourhood Policing team to tackle the nuisance caused in communities by off road bikes. The project also worked closely with the Councils Park Ranger service to undertake joint patrols and deliver advice and training to schools and groups who may undertake bike riding.

### 5.2 Calls for the OUTER WEST ward from January 2013 to December 2013 were as follows:-

7 in January 2013	(1 in January 2012).
8 in February 2013	( 10 in February 2012).
6 in March 2012	(21 in March 2012).
26 in Apr 2013	(6 in Apr 2012).
27 in May 2013	(46 in May 2012).
37 in Jun 2013	(29 in Jun 2012).
26 in Jul 2013	(21 in Jul 2012).
41 in Aug 2013	(32 in Aug 2012).
8 in Sept 2013	(24 in Sept 2012).
3 in Oct 2013	(7 in Oct 2012).
6 in Nov 2013	(9 in Nov 2012).
3 in Dec 2013	(3 in Dec 2012).

Due to the large number of calls, research carried out shows that **33%** of all nuisance bike/quad calls in this ward, during April to June occurred on The Old Golf Course/ Phoenix Park / Dick Lane, Thornbury, with a further **10%** occurring at the Cottingley Springs Caravan Site.

### 5.3 In the 12 month period January 2013 to December 2013, the LCC Funded Off Road Motorcycles have issued in this ward alone:-

31 Verbal Warnings for nuisance motorcycles / quads

15 Sec 59 warnings issued,  
86 fixed penalty notices for numerous offences,  
17 Seized motorcycles / cars

- 5.4 Appendix 4 provides a detailed report of the initiatives carried out by the Off Road team in Outer West during 2013 and an overview of off road bike issues in the ward/neighbourhood area.
- 5.5 The dedicated Nuisance Motorcycle / Quad leaflet has been launched and is being distributed by Officers to complainants and offenders. Already we believe that this has had some impact with the reduction in the number of calls, obviously this cannot be solely attributed to the leaflet, but we have already had several cases where the tenant of LCC property has disposed of the nuisance motorcycle/ quad as a result of simply reading the section on Tenancy Agreements.  
The bikes were recently featured on the BBC's Look North, the feature being the lead story of the day. Local residents were interviewed and aired the issues that they suffer from with the Anti-Social Behaviour caused by nuisance motorcycles and quads.

**5.6 During 2013 / 14 the Area Committee has funded**

- Support for the Off Road Bike Team
- Small grant to support partnership action days with Burglary and ASB packs
- Small grant to support the off Road Bike team raise awareness of illegal and dangerous motor bike riding via a specific leaflet
- Support for the annual Dog Watch community event
- Small grant for Mini Uniforms to support engagement events/work in schools
- Small grant to support the partnership Cottingley Springs Travellers site engagement event.
- CCTV and funding of a new CCTV camera on the Farfield Estate in Farsley
- Small grant to target specific diversionary activities at young people at risk/involved in ASB in the Farnley & Wortley area.

**6.0 Analysis of Crime Figures more to add from NPT Inspector**

- 6.1 Appendices 1 concentrate on the burglary figures for the city . The chart shows that between December 2012- November 2013 Pudsey ward has seen the most significant increase in burglary of 61.0% , Calverley has seen a 11.9.% reduction however the previous 3 months comparison shows and increase of 44 % . Farnley and Wortley wards have seen a 17% increase but showing a downward trend of 9% from the previous 3 months data.

Appendix 2 provides an overview of crime figures for all the wards in West Leeds. Calverley/Farsley, Farnley/Wortley and Pudsey wards make up the wards in Outer West Leeds and the figures presented cover the period from December 2012 – November 2013 and relate to all crime types, including Fraud & Forgery, handling stolen goods, sexual offences and other thefts. The performance team have agreed a city-wide format for the production of crime data which shows a comparison of all crime types over a 12 month period compared with the previous 12 months, the

changes from the previous 3 month period and data that shows trends over these periods to enable partners to focus attention and intervention in the identified hot spot Pudsey SNT has recognised the significant increase in burglary over the past 12 months, and have increased activity as a direct result. It has been identified that a large proportion of these burglaries are committed across borders, with criminals travelling from areas of Bradford into Thornbury, Tyersal , Pudsey and Calverley. As a result Operation Atlanta 8 was introduced which saw Proactive Crime Team Officers working alongside Safer Neighbourhoods Team officers for extended tours of duty, focussing specifically around those border areas. Offender management processes within the Pudsey area have also been rigorously enforced. Insecure properties remain a major problem, and local PCSO's are regularly visiting homes that are clearly insecure and offering relevant security advice.

- 6.1 Across all three wards there has been an increase of theft from Motor Vehicle. Calverley /Farsley ward saw a 49 % increase , Pudsey a 43% increase and Farnley /Wortley a 38% reduction however the change from the previous 3 months show a increase of 55 % for Farnley and Wortley. There has been a slight increase of theft of motor vehicle across all wards. .
- 6.2 In relation to burglary other, which covers such areas as sheds, garages, there has been a 61% increase in the Calverley/Farsley ward, an increase of 20% in Pudsey wards with a 18% reduction in the Farnley/Wortley ward.
- 6.3 Criminal damage shows a 14% decrease in the Calverley/Farsley ward and a slight increase of 3 % in Farnley and Wortley with 0 % increase in the Pudsey ward.
- 6.4 There has been a reduction in drug offences across all three wards.

## 6.5 Multi-Agency Action days

There have been a number of multi-agency initiatives over the last 12 months focused on reducing crime in Outer West which have included:

- Co-ordinated multi agency action to raise awareness of burglary and ASB in hot spot /vulnerable locations across Outer West
- Target campaigns through the Darker Nights Initiatives and It Only Takes a Minute "Campaign to raise awareness of the lighter nights and sneak- in burglary.
- Operation Optimal - visits to burglary victims and their neighbours and target patrols to hotspot areas in the Outer West wards.
- Promotion of Immobilise.com property marking, including door knocking particularly in optimal areas to increase sign-ups
- Environmental action days concentrating partnership attention to the area to tackle crime and environmental issues such , overgrown hedges, broken street lights, graffiti in the Swinnow area,
- Operation Bullseye targeting receivers of stolen good
- Work and campaigns to educate communities about leaving doors / windows open through social media



- Multi-agency action day on the Gamble Hill and Heights to tackle anti-social behaviour and drugs
- Action day on the Cobden's/Cow Close area in Farnley and Wortley ward
- Action days on the Farfield estate in Farsley
- Broad Street fencing project

## **7 Corporate Considerations**

### **7.1 Consultation and Engagement**

The projects highlighted in this report will include consultation and engagement under the theme of crime and anti social behaviour with the aim of providing crime reduction advice and to increase reporting.

### **7.2 Equality and Diversity / Cohesion and Integration**

Other Community engagement events and projects take account of equality and diversity in their delivery. Considerations such as date, time, venue, access all have an impact on equality and diversity in relation to ensuring events are accessible to all members of the community.

### **7.4 Multi Agency Engagement Days 2013**

The Neighbourhood police team and multi-agency partnership have supported a number of engagement events over the last few months these include;

- The NPT staff continues to support the Friday Night project at Pudsey leisure Centre
- Farsley Festival
- Rodley Crime Prevention Road show
- Calverley Festival
- The Owlcotes Number Plate theft awareness campaign
- Dog Watch/show event Farnley Park
- Cottingley Springs Travellers site community event

### **7.5 Council Policies and City Priorities**

Effectively tackling crime and anti social behaviour is a strategic priority in the Safer Leeds Plan 2011-2015.

### **7.6 Resources and Value for Money**

Projects and work highlighted in this report have been funded through a mixture of Safer Leeds, Area Committee, West North West Homes and Proceeds of crime funding . Further opportunities for partnership funding will be explored through the coming year.

## 7.7 Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues for this report. This report is not subject for call in.

## 7.8 Risk Management

Risk implications and mitigation are considered for each project.

## 8 Conclusions

- 8.1 The community safety priority for Outer West Leeds is undoubtedly burglary. Considerable partnership work is delivered to address burglary hotspots and communities vulnerable to burglary. Specific work has been delivered in the Outer West wards through the NPT, Operation Optimal and the Outer West partnership tasking meetings and the development of ward based action plans to address burglary. The partnership has supported the burglary action plans that are used to introduce new initiatives and pieces of work to address specific problems in each of the localities and the continued support from Members to tackle burglary is welcomed.
- 8.2 As with many wards across the city, the Outer West area has a number of community safety challenges. Tackling anti-social behaviour is a partnership priority with initiatives focusing on anti-social behaviour around Pudsey Town Centre, Thornfield Avenue in Farsley and ASB on the Cobden's and Cow Close area in Farnley /Wortley ward. Through the partnership initiatives we have had some positive reductions in ASB , but we are aware that there is further work to tackle the causes of crime and ASB in partnership with Children's services and the Clusters which incorporate the Families Frist Programme. On-going work will continue taking a problem solving approach with the local community. The focus will remain on partnership working with further action days and initiatives whilst looking at how best to engage with local communities in taking a problem solving approach to local issues.

The Outer West, has seen an increase in vehicle crime over the last 12 months, as an alternative choice of crime. This is an area of work that the Police will be focussing on into 2014.. The challenge is to maintain positive outcomes achieved in this reporting period, during a time of budget constraints and cuts.

The past twelve months has seen significant change within the policing environment, the most substantial of which is the formation of the Leeds District, incorporating North East Leeds, City and Holbeck and North West Leeds divisions. As a result of this necessary change, there has been a reduction in the number of senior manager posts, but most importantly we are pleased to say that frontline staff have been protected throughout this process. As the SNT for Pudsey, we very much envisage the coming months to be a time of consolidation and progression as we continue to work towards reductions in all key areas of criminality and anti social behaviour: we are confident that with our continued commitment to partnership working, we can achieve our goals.

8.4 West Yorkshire Police have commenced discussions about how they might respond to budget pressures and work has started to reduce the number of Divisions and Senior Police staff in Leeds. The proposal is that Leeds reduces to one division serving the whole city, commanded by one Chief Superintendent and reducing the number of superintendents, Chief Inspectors and Inspectors. Current proposals suggest 11 neighbourhood teams aligned to Area Committees and one team dedicated for the city centre. Members have been briefed on the proposals and their views sought. West Yorkshire Police are exploring co-location options with partners to ensure front line services are enhanced. The Chief Inspector will be attending March Area Committee to provide an update on these proposals and progress to date.

## **9.0 Recommendations**

- 9.1 Members of the Outer West Area Committee are requested to:
- a. Note the contents of the report and offer comments
  - b. Note the Area Committees role in reducing burglary and other crime .

## **10. Background documents**

**None**

## Appendix 1

### Burglary Dwelling

AREA	SNA	Ward	12 months			3 Months		
			Total	Change	Trend Dec-12 to Nov-13	3 Month Total	3 Month Change	last 3 months trend
East North East	Inner East	Gipton & Harehills	290	2.1%		76	-1.3%	
East North East	Inner East	Killingbeck & Seacroft	272	12.4%		75	1.4%	
West North West	Inner North West	Kirkstall	253	11.5%		75	11.9%	
West North West	Inner North West	Hyde Park & Woodhouse	234	-47.4%		74	5.7%	
West North West	Outer West	Pudsey	219	61.0%		68	74.4%	
West North West	Inner North West	Headingley	204	-20.9%		73	35.2%	
South East	Outer East	Crossgates & Whinmoor	195	-1.0%		43	-4.4%	
South East	Inner South	Beeston & Holbeck	191	-9.9%		36	-10.0%	
East North East	Inner East	Burmantofts & Richmond Hill	190	-43.1%		40	-7.0%	
West North West	Inner West	Armley	190	-35.6%		43	-15.7%	
West North West	Outer West	Farnley & Wortley	181	16.8%		42	-8.7%	
East North East	Inner North East	Roundhay	170	-16.7%		60	76.5%	
West North West	Inner West	Bramley & Stanningley	168	-4.5%		27	-3.6%	
South East	Outer East	Temple Newsam	167	4.4%		43	30.3%	
West North West	Outer West	Calverley & Farsley	155	-11.9%		49	44.1%	
West North West	Inner North West	Weetwood	154	-22.6%		43	-12.2%	
East North East	Inner North East	Chapel Allerton	147	-28.3%		39	-4.9%	
South East	Inner South	Middleton Park	139	-34.1%		30	30.4%	
East North East	Inner North East	Moortown	132	-24.6%		44	51.7%	
West North West	Outer North West	Horsforth	124	-0.8%		28	-30.0%	
South East	Outer South	Morley North	117	7.3%		22	-24.1%	
South East	Inner South	City & Hunslet	111	-28.4%		24	4.3%	
East North East	Outer North East	Wetherby	96	33.3%		23	-36.1%	
West North West	Outer North West	Guiseley & Rawdon	95	75.9%		30	-16.7%	
East North East	Outer North East	Harewood	92	7.0%		19	-34.5%	
South East	Outer South	Rothwell	87	3.6%		18	12.5%	
South East	Outer East	Garforth & Swillington	87	50.0%		24	-17.2%	
East North East	Outer North East	Alwoodley	85	-47.2%		19	-17.4%	
West North West	Outer North West	Otley & Yeadon	77	0.0%		25	19.0%	
South East	Outer South	Morley South	74	-10.8%		19	26.7%	
West North West	Outer North West	Adel & Wharfedale	68	-43.3%		16	-5.9%	
South East	Outer East	Kippax & Methley	55	-21.4%		9	-50.0%	
South East	Outer South	Ardsley & Robin Hood	42	-40.0%		5	-54.5%	
South East	City	City & Hunslet	28	0.0%		6	50.0%	
<p><b>PROTECT</b> Produced by Safer Leeds (Leeds City Council)</p> <p>All information is derived from provisional WYP data before it is finalised and published as public statistics</p> <p>No data from this report can be quoted in the public domain</p> <p>Ward is assigned by "best match" and sums of data will not necessarily equal Leeds totals (due to "unmatched" information etc.)</p>								
Leeds	Total		4912	-751		1278	+47	

### Burglary Dwelling

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	155	-12%		49	44%	
Farnley & Wortley	181	17%		42	-9%	
Pudsey	219	61%		68	74%	

### Burglary Elsewhere

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	201	61%		71	78%	
Farnley & Wortley	146	-18%		36	6%	
Pudsey	120	20%		36	29%	

### Criminal Damage

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	178	-14%		35	-15%	
Farnley & Wortley	345	3%		87	-2%	
Pudsey	249	0%		67	18%	

### Drugs Offences

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	103	-3%		23	-15%	
Farnley & Wortley	68	-24%		10	-57%	
Pudsey	38	-10%		7	-36%	

### Fraud and Forgery

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	22	-7		4	0	
Farnley & Wortley	24	-6		5	+2	
Pudsey	27	+15		5	+1	

### Handling

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	6	3		2	2	
Farnley & Wortley	2	0		0	0	
Pudsey	1	0		0	0	

### Other Theft

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	534	7%		126	-5%	
Farnley & Wortley	404	6%		104	9%	
Pudsey	258	-19%		55	-21%	

### Robbery

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	16	-2		3	-3	
Farnley & Wortley	21	+4		6	0	
Pudsey	8	-4		1	-1	

## Sexual Offences

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Farnley & Wortley	31	+11		5	-4	
Calverley & Farsley	10	0		1	-2	
Pudsey	13	+2		4	+1	

## Theft from Motor Vehicle

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	290	49%		72	-8%	
Farnley & Wortley	147	-38%		51	55%	
Pudsey	183	43%		54	32%	

## Theft of Motor Vehicle

Ward	12 months			3 Months		
	Dec-12 to Nov-13	Change from previous	Trend	Sep-13 to Nov-13	Change from previous	Trend
Calverley & Farsley	39	+13		6	0	
Farnley & Wortley	62	+10		19	+7	
Pudsey	40	+22		9	-4	

## West Outer Overall Public Confidence in Policing Levels

Very Satisfied or Satisfied with patrol levels in local area.

Year ended	Mar-10	Mar-11	Mar-12	Mar-13	Sep-13
% of respondents	44.7%	49.2%	43.4%	38.3%	36.1%

The police in your local area do an Excellent or Good job.

Year ended	Mar-10	Mar-11	Mar-12	Mar-13	Sep-13
% of respondents	52.5%	55.3%	56.1%	50.5%	51.3%

## **Data Sources**

### Crime Data

The data source was a West Yorkshire Police download where offences are broken down into the '14 Offence Categories' using the Home Office Class. Date periods used are financial years (01-Apr to 31-Mar), unless specified otherwise

### ASB Data

The data source was a West Yorkshire Police download where ASB incidents are identified from the 'Disposition 1 Code' (the code the police operator used to close the incident). Date periods used are financial years (01-Apr to 31-Mar), unless specified otherwise.

### Confidence Data

Confidence Data was taken from the Public Perception Survey. The rates quoted are for Question 9: How satisfied are you with the level of visible patrol (car and foot) in your local area? & Question 13: How good a job do you think the police are doing in your area? The figures are based on 12 month rolling totals for the periods quote



## **Off Road Bike team**

### **Point's of Interest:-**

The LCC Funded Off Road Bikes continue to conduct routine vehicle checks with good results. Recently one routine stop resulted in the driver being arrested as he had committed 11 offences of Making Off Without Payment in a different vehicle and he had been wanted for the last 3 months. His vehicle was also seized as a result of having no insurance.

The Nuisance Motorcycle / Quad leaflet which was funded by the Ward areas that contribute to the bike funding, has had a significant impact on rider's parents and tenants and I strongly believe that this simple leaflet has in part resulted in a reduction in the number of calls for Anti Social Behaviour caused by nuisance bikes and quads.

The Bikes are frequently used in the search for Missing persons and on several occasions have successfully located the misper by patrolling area's that are inaccessible or very time consuming to foot officers. They have also saved a great deal of money by negating the deployment of specialist units.

The bikes are used to patrol the canal towpaths with great success, with the public using the towpath the longboat users and indeed the Waterways staff being reassured by there patrols, again officers would not be in a position to patrol the canal towpaths for numerous reasons.

The biggest benefit of the bikes cannot be calculated by any means; simply there presence in any location brings a sense of satisfaction in the community, especially in the area's where there are less frequent patrols by the Police. Offenders of all types are caught off guard by the bikes presence and there ability to appear in the most unexpected of places.

### **The Off Road Bike Team has been involved in meetings for the following:-**

Further training for youths just passing there CBT, in an attempt to prevent new riders becoming statistics as Killed Or Seriously Injured in collisions. A local Training school has been approached and the idea is to be spread throughout the city to gauge what interest there would be.

Meetings with local Motorcycle Dealerships, to advise riders of all ages on the increase in theft of Motorcycles due to there bikes not being secured with an approved lock / device.

And Leeds and Bradford Parks Departments in an attempt to make accessing Greenspace more difficult for riders of motorcycles and Quads intent on riding illegally.

**Calls for the OUTER WEST ward from January 2013 to December 2013 were as follows:-**

7 in January 2013 (1 in January 2012).

8 in February 2013 (10 in February 2012).

6 in March 2012 (21 in March 2012).

26 in Apr 2013 (6 in Apr 2012).

27 in May 2013 (46 in May 2012).

37 in Jun 2013 (29 in Jun 2012).

Due to the large number of calls, research carried out shows that 33% of all nuisance bike/quad calls in this ward, during April to June occurred on The Old Golf Course/ Phoenix Park / Dick Lane, Thornbury, with a further 10% occurring at the Cottingley Springs Caravan Site.

26 in Jul 2013 (21 in Jul 2012).

41 in Aug 2013 (32 in Aug 2012).

8 in Sept 2013 (24 in Sept 2012).

3 in Oct 2013 (7 in Oct 2012).

6 in Nov 2013 (9 in Nov 2012).

3 in Dec 2013 (3 in Dec 2012)

In the 12 month period January 2013 to December 2013, the LCC Funded Off Road Motorcycles have issued in this ward alone:-

31 Verbal Warnings for nuisance motorcycles / quads

15 Sec 59 warnings issued,

86 fixed penalty notices for numerous offences,

17 Seized motorcycles / cars

**Initiatives**

In company with other officers and PCSO'S, Operation ACCESS has been carried out on UPPER CARR LANE, ST STEPHENS ROAD CALVERLEY and on MOORLAND ROAD PUDSEY. As a result of numerous complaints from local residents, regarding motorists contravening the access only prohibition.

The Operation's were designed to be a warning only exercise due to planning and logistics issues on the dates in question. Over the dates over 347 vehicles were stopped, obviously not all were committing the offence of 'Contravening Local Traffic Order'.

Local residents were extremely pleased with the initiative, whilst one of the local PCSO'S is planning further initiatives along with, his suggestion that drivers who are using the roads legitimately:- Residents / local workers, are issued with a badge/sticker to be displayed in there vehicle.

VOSA also attended the Operation's to examine at random vehicles for there roadworthiness.

### **Joint Initiative:- City & Holbeck (CA) Division Off Road Motorcyclists, Leeds City Council Parkswatch Officers.**

Over the weekend of 29<sup>th</sup> / 30<sup>th</sup> June 2013, in company with Leeds City Council Parkswatch (2 motorcyclists + Manager in a 4X4 Pickup) & 2 CA Off Road Motorcyclists, we carried out the following:-.

Reassurance / Hi Viz patrols in:-

Cottingley Springs and surrounding area / Black Carr Wood / Dick Lane / Phoenix Park / Tyersal/Calverley / Ravenscliffe Woods

Calverley / Ravenscliffe Wood, Bike **SEIZURE:-** Seizure of a Blue Braver pit bike 110

Black Carr Wood, Bike **SEIZURE:-** Seizure of an unregistered stripped Yamaha DT100.

Attended 4 nuisance bike calls:-

Tyersal Court, Tyersal, Nuisance motorcycle (Noise issue, bike was being used on private land)

Day 2:-

BBC were involved from 13:00hrs

Reassurance / Hi Viz patrols:-

Cottingley Springs and surrounding area / Black Carr Wood / Dick Lane / Phoenix Park / Tyersal / Armley.

Calverley Wood / Ravenscliffe Wood.

Black Carr Wood, Quad **SEIZURE:-** AEON 100cc Quad.

Pudsey Bike **SEIZURE:-** DEMON 125cc Pit Bike, Rider/Owner.

Attended at 2 Nuisance Bike Calls.

The 6 bikes were split into 2 groups of 3 to cover a wider area of the Division and provide a faster response to calls.

1 of the groups spent the majority of its patrol time around the Optimal area of Pudsey.

The Leeds City Council Pick Up was crewed by 1 PCSO and the LCC Parkswatch manager Stuart Inman on floating patrol in the known Hotspot areas for ASB caused by nuisance bikes quads and 4X4 vehicles .

Over both days the riders were stopped by numerous Horse Riders / Dog Walkers and Families at all locations stating how reassuring it is to see the Police patrolling the woods.

The Off Road Bikes were also heavily involved in:-

Operation '**ARCANE**'

This was aimed at dealing with traveling criminals utilising the network links between Bradford South and North West Leeds NPT. Joining the NPT'S were:-Bradford Council, Leeds Council and a number of other Partners:-

VOSA

HMRC

DVLA

Taxi & Private Hire Licensing (Leeds and Bradford)

Trading Standards

Environmental Enforcement (Leeds City Council)

Civilian Warrants Enforcement

Smartwater

UKBA

The Operation was split into a Static Site and Waste Disposal / Scrap Dealer site visits.

A total of 30 vehicles were stopped and dealt with at the static site. A number of the vehicles and drivers/passenger had involvement or intelligence relating to certain crimes for which intelligence has been submitted.

Several scrap dealers in the West Outer / West Inner regions of NWL division were visited during the day. Police officers attended in company with representatives from Smartwater and Licensing.

Overall the Operation was a huge success with each agency making a significant impact on the overall results achieved. The Operation also made the statement that each NPT division, Council and partner agencies across the borders will continue to work together to tackle the issues which affect our communities.

### **Area Issues:-**

#### **Pudsey:-**

There have been fewer calls this year in the Gibraltar Road and Smalewell Road areas. There has also been less activity in Black Carr Woods. Bradford Council is in the process of grading the footpaths and erecting new fences and gates on there side of the boundary.

These works should reduce the number of motorcyclists and quads in the woods for some time or until the fences / gates are damaged or destroyed. There has been an increase in activity with quads on the common land to the rear of the Asda complex at the Owlcoates centre.

There was a significant increase in the number of calls in and around Pudsey during June July August which was established as being a group of several youths who had left school and had bought road legal scooters and were waiting to go to college. As a result they have a good deal of free time and were riding around in groups of 3 - 4 and being a general nuisance. It resulted in 2 scooter's being seized one of which was crushed, 2 rider's receiving Sec 59 warning' with 4 others receiving a verbal warning.

### **Wortley: -**

Calls to this area always revolved around the Silveroyd's. and have resulted in 3 seizures and 2 Sec59 warnings being issued to the same family. The common land off PERCY STREET has had a few calls re ASB caused mainly by quads and 4X4's. The Parks dept have made efforts to reduce access by placing Yorkshire stones at one of the entrance points but drivers/riders are now going through the housing est. to access the land.

### **Calverley / Woodhall: -**

Frequent patrols in Bill, Round and Ravenscliffe woods, have shown a continuing combination of heavy use by 4X4's and Quads. If anything there was a definite increase in use during the snowfall in the early part of this year. Most offenders continue to be from the Ravenscliffe estate with quads and 4x4's gaining access from both ROUNDWOOD GLEN and the FAGLEY end where there is only a relatively small mound to prevent access.

New building work on the Ravenscliffe estate has restricted access to Calverley woods from ROUNDWOOD GLEN which I believe will just encourage riders and drivers from this estate to simply ride into the woods from Fagley.

The recent heavy rains have already shown an increase in the use of these woods by 4X4 vehicles.

### **Farnley: -**

The Travellers site at COTTINGLEY SPRINGS is still the major problem in this area. There was a significant increase in calls (**10% of the total calls for the Ward area in April, May and June**) from local farmers and residents complaining of quads and m/cycles being ridden from the Travellers site at Cottingley Springs worrying sheep and harassing the complainants. Councillor Robert Finnegan and Superintendent Keith GILBERT: - Chief Officer – Community Safety has become involved. For obvious reasons officer's are unable to seize quads from the site for safety and community impact reasons, which in effect means that we have no deterrent to prevent the ASB caused to local residents.

The Travellers site liaison officer has also been contacted in an attempt to resolve the issue.

The common land off BILLEY LANE has seen a decrease in the number of calls.

Recently the rugby fields at The Farnley Sports and Social Club have suffered from damage from a 4X4 vehicle which is accessing the fields by driving between fencing off BUTT LANE. Over the last week of last year this damage has become worse with the metal fencing being damaged by an unknown vehicle colliding with this fence having lost control on the descent from the hill, this could have resulted in a major collision for road users on BUTT LANE and TONG ROAD. Local residents have approached me on several occasions voicing their concerns over the damage and potential incidents to pedestrians and road users.

### **Tyersal: -**

This area initially saw an increase in the number of calls of Anti Social Behaviour caused by nuisance motorcycles quads and 4X4 vehicles.

The attraction of Dick Lane and the old golf course continued to be the main issue, with numerous access points for quads and 4x4's being the main problem. The landowner did make significant effort to keep riders / drivers, off of the old golf course which then resulted in the common land being used more. This area saw such an increase in the number of calls to the extent that it had a third of all calls for ASB caused by nuisance motorcycles / quads and 4X4 vehicles in this Ward during April, May and June.

Thankfully the landowner continued to make efforts to keep riders /drivers off the old golf course and common land to the extent that it is now very difficult to get onto without serious effort.

Unfortunately now the major issue in this area is horses grazing on the land (old golf course and the common land) either wandering onto the main road (DICK LANE) or onto the new housing estate and business centers. We have had numerous complaints of horses wandering around the houses and business premises with horses leaving 'Deposits' in car parks. There have on occasion been over 24 horses grazing on the common land alone.

Local residents are in contact with Councilor Carter about the proposed developments for the land. But I believe that any changes are some way off.

Some of these residents were interviewed on the BBC LOOK NORTH program which focused on the issue with ASB caused by motorcycles and quads, with the majority of footage being taken in the Calverley and Tyersal areas.

There has been an issue with complaints of noise caused by a nuisance motorcycle being ridden on private land at the rear of Tyersal Court. The motorcycle in question was a Yamaha YZ 125 2 stroke which is a competition bike and as a result very noisy (I believe race regulations limit it to around 94 decibels) which is much louder than a normal road legal motorcycle. I believe that the LASBT team is aware of the issue.

### **Farsley: -**

This area suffered with a large amount of calls due to a nuisance quad and motorcycle, during April, May, and June. These offenders were again coming out to ride for 15-20 minutes and by the time the Off Road motorcyclists had received the call and attended the scene they have gone. No one ever identified the offenders. Liaisons with LCC re nuisance

motorcycles on Red Lane resulted in an 'A' frame gate to being erected. Farsley usually has a small number of calls centring on the same group of youths.

**Swinow:-**

This area again only suffers from a small number of calls the main issue for most members of the community in this area are the infrequent 4x4's driving on the football pitches off HOUGH TOP. The LCC Parkswatch riders are aware of the issue but it is very infrequent but when it does happen all of the football pitches get churned up. The odd thing being that there have never been any calls from local residents when this ASB is occurring.

There have been calls in the WELLSTONES but these are quite sporadic.

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There is absolutely no doubt and as the figures clearly show, that were it not for the funding provided by the LCC, the absence of the Police Off Road motorcycles would mean a very low level of satisfaction from the communities within the Outer West Ward resulting from the ASB caused by nuisance motorcycles quads and 4X4 vehicles.

We continue working hand in hand with the LCC Parks Watch Officers dealing with complaints on all greenspace areas. The Parks watch officers continue to provide valuable intelligence, presence and local knowledge.

If there are any questions complaints or suggestions we will be more than willing to answer and deal with them to the best of our ability.





## Report of Director of Environment and Housing

### Report to West (Outer) Area Committee

**Date: 29 January 2013**

### Subject: Alternate Weekly Collections Update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. Almost 170,000 households in Leeds City Council now receive the new bin service (Alternate Weekly Collections), including approximately 21,000 properties in the Outer West area. This includes approximately 1000 households that went live with Phase One in April 2013, and 20,000 households that went live with Phase Two in November 2013 in the area.
2. Early indications of the latest roll-out of the new bin service (AWC) are promising, showing a decrease in the amount of general waste and an increase in the amount of recycling collected when compared to tonnages collected in the same period of the previous year. It should be noted that these are very early indications, and a more accurate picture of the success of the new bin service will be attained over the next few weeks following the bedding in of the service and the Christmas period.
3. Plans for future roll outs to remaining suitable properties in the city are currently being devised to meet the council's targets for the 2014/15 financial year.

### Recommendations

4. Members are to note the contents of this report.

## **1 Purpose of this report**

- 1.1 To provide members of the West (Outer) Area Committee with an update of the introduction of Alternate Weekly Collections (AWC) in the area

## **2 Background information**

- 2.1 As approved by the Council's Executive Board, Alternate Weekly Collections are to be implemented in phases to suitable properties in Leeds to help support the achievement of the Waste Strategy objectives and targets. Alternate Weekly Collections seek to achieve the following benefits:

- To make it easier for residents to recycle more
- To help the city to reach the targets outlined in the council's Waste Strategy of recycling 55% of household waste by 2016 and to exceed 60% recycling in the long term.
- To reduce the amount of waste going to landfill sites to achieve targeted savings of £2.5m per annum on completion of the AWC roll-out to 80% of properties in the city.
- To reduce CO2 and harmful gases which contribute to global warming

- 2.2 The first phase has now been introduced to 56,000 households in the South of the city, with a marked success in increasing recycling rates and reducing general waste to go to landfill. Maintaining this improvement on a City wide basis, as per the strategy, anticipates that the service will result in the Council reaching its target of a £2.5m annual saving.

- 2.3 The second phase was introduced to 113,000 properties on 18 November 2013 in the West, North West and North East parts of the city as well as Middleton Park. The subsequent roll out programme aims to deliver alternate weekly collections to suitable properties representing 80% of the city by 2014/15.

## **3 Main issues**

- 3.1 The West (Outer) Area Committee has had properties included in both Phase One and Phase Two of the roll-out. Phase One included just over 1000 properties in the Farnley and Wortley ward (in the Low Moor Side area). As previously reported, properties in the Phase One area have continued to see an increase in recycling tonnages and a decrease in residual tonnages when comparing to the same period prior to the new bin service going live.

- 3.2 Phase Two included almost 20,000 properties from the Outer West Area, most in the Calverly and Farsley and Pudsey wards with a small number of properties (38) in the Farnley and Wortley ward. Only 4% and 8% of properties in the Calverly and Farsley and Pudsey wards respectively were not included to receive the new bin service at this time. These properties consist of households collected on 'non-frontline' routes (including the Farms route and Hard-to-access routes) as well as

properties excluded as a result of insufficient capacity for additional bins (e.g. multi-occupancy properties).

- 3.3 Very early indications of the impact of Phase Two of the new bin service on recycling are promising, with the first 4 weeks of the service going live showing a decrease in general waste and an increase in recycling when comparing to tonnages collected in the same period of the previous year. It should be noted that these are very early indications, and a more accurate picture of the success of the new bin service will be attained over the coming weeks following the bedding in of the service and the Christmas period.
- 3.4 Plans for future roll outs to the remaining suitable properties in the city are currently being devised to meet the council's targets for the 2014/15 financial year. For the Outer North West Area, the majority of properties that have not yet received the new bin service fall on the inner city routes in the Farnley and Wortley ward. As in keeping with the approach used for delivering Phase One and Phase Two, once the plans are finalised affected ward members will be briefed and affected residents communicated to through a combination of Waste and Recycling Advisor activities, press releases, website updates, social media and direct mailing.
- 3.5 Christmas collections, between the 22nd of December to the 5th of January, have been reported to have performed well on the Alternate Weekly Collection routes in the area.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.2 The Alternate Weekly Collections project team have liaised closely with local ward members throughout the design and implementation of Phase One and Phase Two.
- 4.3 A series of member briefings were held for all those Councillors whose wards fell into the Phase Two area. These briefings and regular highlight reports report on the progress made and key tasks ahead. Importantly, they also provide an early opportunity for Councillors to help shape the design of the new service in their wards.
- 4.4 One of the keys to the successful approach adopted for Phase One was the involvement of collection crews during the planning stages. This was replicated for Phase Two. A series of workshops were held with crews working within the Phase Two area so that they could be fully involved in the design of their new alternate weekly refuse and recycling collection routes.
- 4.5 The service has also worked closely with the Safer and Stronger Communities Scrutiny Board during the evaluation of Phase One, with key recommendations being included as part of the planning for Phase Two. These include consideration for potential adverse weather conditions, continuation of the implementation of the 'no side waste' policy, carrying out a greater number of roadshows for the public to provide information concerning AWC and including Christmas collection

arrangements within the household information pack mailed to residents. The final report and recommendations of that board were reported in October 2013 to Executive Board.

4.6 As a result of consultation with ward members, waste collection crews and locality operations, roadshow locations and a number of 'hot spot' areas within the Phase Two area were identified. Waste and Recycling Advisors were targeted to these areas to provide residents advice on managing their waste and increasing their recycling. Within the Outer West Area, this included areas already receiving a fortnightly recycling collection but weekly residual collection as well as areas that have higher levels of recycling contamination and/or low recycling presentation.

4.7 Waste and Recycling Advisors are continuing to work closely with the waste collection crews after the new bin service was implemented to identify areas with high levels of side waste and/or recycling contamination and are continuing to engage with residents in these areas. The advisors are also visiting residents in both the Phase one and Phase Two areas to advise on specific queries.

#### **4.8 Equality and Diversity / Cohesion and Integration**

4.9 An Equality Impact Assessment (EIA) has been completed to cover the city wide roll out of AWC. Processes are in place to enable groups identified in the EIA to participate without disadvantage.

4.10 Examples include applying the assisted collection policy to the new bin service area and targeting Waste and Recycling Advisors to deliver door step communications.

#### **4.11 Council policies and City Priorities**

4.12 Alternate Weekly Collections are a key contributor to achieving the Waste Strategy targets as follows:

- To recycle 55% of household waste by 2016.
- To exceed 60% recycling in the longer-term.
- To recover value from 90% of all household waste by 2020.

#### **4.13 Resources and value for money**

4.14 Through observed trends of Phase One and now Phase Two, there is increasing confidence that the full roll out of AWC to suitable properties representing 80% of the city will generate savings of £2.5m per annum

4.15 However, the service will need to continue to monitor this position closely over the following weeks.

#### **4.16 Legal Implications, Access to Information and Call In**

4.17 No specific issues.

#### **4.18 Risk Management**

4.19 Risks and issues were identified in the planning and delivery of Phase One and Phase Two and managed through existing project and programme arrangements.

#### **5 Conclusions**

5.1 Early indications of the effect AWC has had on increasing recycling tonnages and meeting financial targets are promising. However, this will continue to be monitored to achieve a more accurate picture.

5.2 As the monitoring continues, plans for future roll outs to remaining suitable properties in the city are currently being devised to meet the council's targets for the 2014/15 financial year. Once finalised the plans, including affected areas and timescales, will be communicated to affected members. Affected residents will subsequently be communicated to through a combination of Waste and Recycling Advisor activities, press releases, website updates, social media and direct mailing.

#### **6 Recommendations**

6.1 Members are to note the contents of the report.

#### **7 Background documents<sup>1</sup>**

7.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Report of the Director of Environment and Housing**

**Report to West Outer Area Committee**

**Date: 29<sup>th</sup> January 2014**

**Subject: Annual Report – for the Parks and Countryside Service**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Calverley & Farsley Farnley & Wortley Pudsey		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. This report provides an area profile of key assets and services provided in the West Outer area.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. It details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.

**Recommendations**

6. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **1 Purpose of this report**

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the West Outer Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need to attain and sustain LQP standards.

## **2 Background information**

### **Service Description**

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space. This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces around 3 million bedding plants each year, 97 allotment sites, over 800km of Public Right of Way (PROW), and 156 nature conservation sites, as well as 23 cemeteries and 3 crematoria.

### **Description of Priority Advisory Function**

- 2.2 The priority advisory function for Area Committees relates to community park provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural features.
- 2.3 Where developments are less significant or only impact on one site then ward members and community groups are informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this function seeks to enhance this engagement.
- 2.4 There are proposals currently being considered to increase the scope of this delegation to include development and horticultural maintenance of cemeteries, recreation grounds, natural areas and local green space in addition to community parks. These proposals would delegate investment decisions and the setting of resource priorities using the asset register as the basis of allocation to each area committee. Consultation and rollout is currently being directed by the Area Leaders team.



### 3 Main issues

#### **Area Profile of the Service**

3.1 The following table summarises community green space assets managed by Parks and Countryside in the West Outer Area Committee:

<b>Asset</b>	<b>Quantity</b>
Community parks	10
Playing Pitches:	
Cricket	7
Football	27
Rugby League	4
Rugby Union	1
Bowling greens	8
Playgrounds	16
Multi-use games areas	3
Skate parks	2

3.2 Regarding bowling green provision, it should be noted that a report was considered by Executive Board in October 2013 that approved revised arrangements as follows:

- The introduction of a charge which would see the implementation of a season ticket at a cost of £25 in 2014/2015 rising to £31.50 in 2017/2018.
- The removal of 1 bowling green at 6 sites across the city with more than 1 bowling green. This includes one bowling green in the West Outer Area Committee at Western Flatts Park.
- That where feasible, appropriate arrangements are established in order for bowling clubs to meet the costs associated with their own direct use of gas and electricity by March 2014.

#### **Community Parks**

3.3 The community parks in the West Outer area are as follows:

- Brookfield Recreation Ground
- Calverley Park
- Farnley Hall Park
- Hainsworth park
- New Farnley Park
- New Wortley Recreation Ground
- Pudsey Park
- Tyersal Park
- Western Flatts Park
- Westroyd Park

3.4 The current position on the quality of these sites is examined later in this report as is the investment need to attain or sustain the Leeds Quality Park standard.

### Sports Pitches

3.5 Parks and Countryside provide annual pitch hire for sports teams. The table below shows the number of teams with current bookings playing on pitches in the area: *(note this excludes clubs who have a long term lease in place)*

Age Group	No of Teams
Open Age	23
Juniors	32

### Volunteering in the Parks and Countryside Service

3.6 The service continues to focus on increasing the number of volunteers and groups working in the area to achieve the following:

- To increase corporate volunteering working in partnership with Business in the Community and Leeds Ahead
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.

3.7 It is estimated that volunteers across all groups contribute 1000 days of voluntary work in the West Outer area over a 12 month period. The tables below provide details of volunteering in the area since January 2013:

### Voluntary work supervised by Parks and Countryside staff:

Site	Organisation	Task	Volunteer Days
Post Hill Woods, Pudsey	Bradford Botany Group	Fungus Foray	7.3
	Council staff and volunteers	Fungi Identification	0.0
	Friends of Post Hill	Post Hill Fun Day	81.1
	Leeds Wildlife Volunteers	Pond creation	8.9
	Youth Reparation Service	Litterpick and cut back on hill climb	5.9
Pudsey Park	Public Event	Book Worms Story Telling	11.4
	West IAP Enterprise Project	Bat Box Building	6.5
Queens Park	Pulse Food Growing Group	Various works	10
<b>Grand Total</b>			<b>131.1</b>

**Local business volunteers supervised by Parks and Countryside staff:**

Site	Organisation	Task	Volunteer Days
Woodhall Lake	Lloyds Banking Group	Bench repair, veg cutback, reed removal, etc	9.7
<b>Total</b>			<b>9.7</b>

**Volunteer groups working independently in the West Outer area:**

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Post Hill	15	32
Friends of Pudsey Park	15	60
Friends of Woodhall Lake	10	24
<b>Total</b>		<b>116</b>

**Existing in bloom groups within the West Outer area;**

In Bloom Group	Number of Volunteers	Award Won	Estimated Volunteer Days
Calverley	15	Gold	280
Farsley	10		100
New Farnley	5		120
Pudsey	12	Silver Gilt	240
<b>Total</b>			<b>740</b>

**Events**

- 3.8 The bookings and licensing team provides assistance in helping community and other groups organise events with particular emphasise on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the Outer West area in 2013:

Site Name	Month	Event	Total
Calverley Park	August	Calverley Carnival	1
	December	Calverley Light switch on	1
	June	Army Benevolent Sponsored Run	1
	July	Parkside School	1
Farnley Hall	June	Summer Bands	1
	July	Summer Bands	1
	August	Puppy in the Park	1
Farnley Rec	August	LCC Youth Service	1
Farsley Town Street	November	Farsley Light switch on	1
Hough Top	May	Stanningley Albion Footballathon	1
New Farnley Rec	July	Summer Bands	1
	August	Summer Bands	1
New Wortley Rec	June	Summer Bands	1
	July	Summer Bands	1
Post Hill	May	Pudsey Pacers Fun Run	1
	SeptemberT	LCC Fun Day	1

Site Name	Month	Event	Total
	October	RSPB Event	1
Pudsey Park	March	RSPB Event	1
	June	Summer Bands	3
	July	Pudsey Pacers Fun Run	1
		Summer Bands	2
		Youth Service	4
	August	RSPB Event	1
Summer Bands		2	
Queens Park	May	Leeds Play Network	1
		Pudsey Carnival	1
Victoria Park	June	Summer Bands	2
	July	Summer Bands	1
	August	Summer Bands	1
Western Flatts	June	Summer Bands	1
	August	Summer Bands	1
Westroyd Park	July	Summer Bands	1
	August	Summer Bands	1
Woodhall Lake	July	Weekly Forest Sessions	1
<b>Total</b>			<b>42</b>

### Community Parks – Leeds Quality Park Status

3.9 The Parks and Green Space Strategy approved at Executive Board in February 2009 sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.10 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*
- *The percentage of Parks and Countryside community parks which meet the Green Flag standard.* Performance against these indicators is illustrated in section 3.23.

3.11 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a current profile of these assessments for the West Outer Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Brookfield Rec Ground	2013								Yes
Calverley Park	2013								Yes
Farnley Hall Park	2012								Yes
Hainsworth Park	2012								No
New Farnley Park	2011								Yes
New Wortley Rec Ground	2012								No
Pudsey Park	2013								Yes
Tyersal Park	2011								No
Western Flatts Park	2012								Yes
Westroyd Park	2012								Yes

**Key:**

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.12 From this table, there are 7 parks identified that meet the Leeds Quality Park, and overall, the position remains unchanged compared to the previous Area Committee report.

3.13 It is planned in 2014 that the process of inspection will change to ensure that all community parks are assessed annually, rather than every 3 years as at present. This will allow improvements that have been made to be reflected in the performance standards in a more immediate way.

3.14 Improvements to community parks which took place during 2013 are as follows:

- Queens Park – MUGA nearing completion
- New Wortley Rec – Works in progress
- Western Flatts Cliff Park – MUGA fencing replaced
- Farnley Hall Park – Lawns Lane entrance improvements
- Post Hill Woods – Wildlife pond
- Calverley Park – Installation of boules court

3.15 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
Hainsworth Park	£5,000	
New Wortley Rec Ground	£156,812	
Tyersal Park	£124,500	
<b>Total to achieve LQP</b>	<b>£286,312</b>	
Average annual reinvestment		£31,659
<b>Total reinvestment to 2020</b>		<b>£253,275</b>
<b>Overall Total Investment to 2020</b>		<b>£539,587</b>

3.16 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below:

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.17 Planned and proposed improvements for the next 12 months are;

- Brookfield Rec – Tree planting scheme. Under planting scheme to commemorate WWI.
- Queens Park – Playground refurbishment
- Calverley Park – Installation of ball goal end
- Hainsworth Park – Picnic Area developed & installation of fitness equipment
- New Wortley Rec – Completion of ongoing improvements

- Pudsey War Memorial – Refurbishments

3.18 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skate parks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites:

<b>Fixed Play Type</b>	<b>No.</b>	<b>Total Replacement Cost £'s</b>	<b>Required Average Annual Spend £'s</b>
Play Areas	16	1,920,000	192,000
Multi Use games Areas	3	270,000	27,000
Skate Parks	2	180,000	18,000
<b>Totals</b>		<b>2,370,000</b>	<b>237,000</b>

### **Area Committee funding for additional site based gardeners**

3.19 West Outer Area Committee provide additional funding for gardeners to increase site based presence at parks in the area. For 2012-13 this funding totalled £23,534 for site based presence at Tyersal Park and New Farnley Park.

3.20 Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces.

3.21 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

### **Coordinated Working with Environmental Services**

3.22 The Parks and Countryside Service move to the Environments & Housing Directorate in 2012 has given opportunities to improve collaborative working. In particular improvements in horticultural land management, cleansing and more efficient use of resources in regard to:

- Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.
- Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.
- Litter collection in the vicinity of community parks, and as part of normal operations site based gardeners undertake an initial litter pick of the park which is being expanded to include some areas outside the curtilage of the park. Conversely, street cleansing staff now assist with emptying litter bins in parks on a weekend when parks staff are not always present.

- The Parks and Countryside service has a number of welfare facilities and yard space available in most community parks distributed throughout the city which has provided an opportunity for the locality based teams to use these facilities for staff welfare provision and as operational bases.

### **Parks and Countryside Key Performance Indicators**

3.23 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23% Target: 23%	26.2% Target: 26.2%	30.8% Target: 29.4%	32.6%
New	The percentage of parks and countryside community parks which meet LQP status	33.9%	38.7% Target: 40%	42% Target: 47.5%	55.0%

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 This report does not have any identified impact on equality and diversity arrangements.

### **4.3 Council Policies and City Priorities**

4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a proactive approach to involve and engage Area Committees in matters relating to community parks.

4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

### **4.4 Resources and Value for Money**

4.4.1 As part of the wider impact on local government and the Council in particular, the Parks and Countryside service has seen a £2 million budget reduction from 2011/12 to 2012/13 and a further reduction of £0.6 million in 2013/14, with a likelihood of a minimum further 16% reduction in the next few years. In meeting these challenging budget targets the service has already undertaken a number of steps, including



reducing the number of managers and back office staff as well as price increases – including removing subsidy for bereavement services and allotment provision. As previously mentioned, outdoor bowls has also been recently reviewed working with representatives from the relevant associations resulting in revised arrangements in 2014.

- 4.4.2 The service has also sought to be enterprising and innovative including working in partnership to develop a conservatory at Golden Acre café, Tropical World refurbishment, sponsorship, nursery trading and increasing the level of volunteers. Agreement has been reached in principle with the Trade Unions to adopt seasonal working hours from January 2014 resulting in a saving of £140k by reducing the number of seasonal staff recruited each year whilst retaining permanent gardening staff and enabling the introduction of 6 further horticultural apprentices.
- 4.4.3 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

#### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

#### **4.6 Risk Management**

- 4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

### **5 Conclusions**

- 5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required.

### **6 Recommendations**

- 6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **7 Background Documents**

- 7.1 Area Committee Roles, Outer West Area Committee, 4<sup>th</sup> July 2011.
- 7.2 Annual Report for Parks and Countryside Service in West Outer Area Committee, West Outer Area Committee, 2012.
- 7.3 Parks and Green Space Strategy, Executive Board, February 2009.



Report author: Harpreet Singh  
Tel: 3367862

## Report of the Assistant Chief Executive (Citizens & Communities)

### Report to Outer West Area Committee

Date: 29<sup>th</sup> January 2014

### Subject: Outer West Area Committee Business Plan Update Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Pudsey, Calverley & Farsley, Farnley & Wortley		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

### Summary of main issues

1. This report presents an update on the work to date to deliver the actions outlined in the Outer West Area Committee Business Plan 2011-2015.
2. It is proposed that between November 2013 and March 2014, the Area Support Team will review the actions within the Business Plan. The timescale will ensure that Members have opportunity to be consulted on a refreshed plan that continues to be fit for purpose and reflects the current city wide priority plans and performance monitoring principles.
3. The refreshed Business Plan will be presented to the Area Committee in May 2014 for final approval.

### Recommendations

The Area Committee is asked to:

- Note the progress made against the Business Plan actions at **Appendix 1**.
- Agree that the Area Support Team undertake a review of the Business Plan for 2014/15.
- Agree to receive a refreshed Business Plan at the Area Committee meeting in May 2014 for approval.

## **1 Purpose of this report**

- 1.1 This report presents an update on the work to date to deliver the actions within the Outer West Area Committee Business Plan 2011-2015. The report also seeks approval to undertake a review of the business plan to ensure that it continues to be fit for purpose and reflects the current city wide priority plans.

## **2 Background information**

- 2.1 The Leeds Strategic Plan brought together the themes in the Vision for Leeds and Local Area Agreement to provide an integrated framework for partners to tackle city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan (ADP) in June 2008.
- 2.2 The 2008-2011 Area Delivery Plan (ADP) which underpinned the work of the Area Support Team, came to a formal end in March 2011, however the work programme has continued with many projects rolling forward from the ADP.
- 2.3 The ADP was replaced with a new area Business Plan for 2011-2015. This plan reflected changes to the city and council planning and partnership framework and incorporated local community engagement planning and actions. The Business Plan continues to outline local priorities and actions and provides a framework for the work programme of the Outer West Area Committee and the spending of the Wellbeing Budget. The Business Plan helps enable the Area Committee to fulfil the principles of integrated locality working.

## **3 Main issues**

- 3.1 The Outer West Business Plan 2011-2015 which includes local priorities for action, has now been in place since April 2012. This has formed the basis of the work programme for both the Area Committee and the Area Support Team within Outer West.
- 3.2 Attached at **Appendix 1** is the Area Business Plan Action Table which details the local priorities and actions agreed by the Outer West Area Committee and highlights what progress has been made against each of these. The table shows the range of work that has been undertaken by the Area Committee and its partners to address local priorities and needs.
- 3.3 The action table also shows that the Area Committee has commissioned a range of projects through its Wellbeing fund which help to address both local and citywide priorities as set out in the Area Committee Business Plan and City Priority Plans.
- 3.4 It is proposed that between November 2013 and March 2014, the Area Support Team will, in consultation with members and partners, review the current Business Plan to ensure that the Area Committee and Area Support Team are delivering on those actions previously agreed. The review will also highlight those areas which need more work and identify any additional actions and priorities which have come to light since the plan was originally approved.
- 3.5 Once this review has been undertaken, a revised Business Plan will be brought to a future Area Committee meeting for approval.

- 3.6 The timeline below outlines the process previously agreed for the production and monitoring of the four year business plan and the public facing Action Plan. It includes regular engagement with members and an annual refresh and review cycle.

<i>October 2011</i>	<i>Members consulted and commented on Business Plan format at Area Committee.</i>
<i>November 2011</i>	<i>Member workshop (working towards Outcome Based Accountabilities criteria) held to furnish Business Plan.</i>
<i>November 2011</i>	<i>Area Support Team developed Business Plan taking into account members views.</i>
<i>December 2011</i>	<i>Received a draft update at Area Committee.</i>
<i>January 2012</i>	<i>Update on progress at ward based briefings.</i>
<i>March/April 2012</i>	<i>Area Committee adopt 2011-2015 business plan.</i>
<i>August – October 2012</i>	<i>Review business plan.</i>
<i>November – February 2013</i>	<i>Refresh business plan.</i>
<i>March/April 2013</i>	<i>Area Committee adopt refreshed 2011-15 Business Plan.</i>
<b>August – October 2013</b>	<b>Review business plan.</b>
<b>November – February 2014</b>	<b>Refresh business plan.</b>
<b>May 2014</b>	<b>Area Committee adopt refreshed 2011-15 Business Plan.</b>

- 3.7 This process will ensure that Members have been consulted on the production of the plan and that it reflects the views of local elected members and the communities that they represent. In addition, the timescale ensures that it reflects the city wide priority plans and performance monitoring principles.
- 3.8 This report and the proposed review of the Outer West Business Plan will form part of the performance monitoring process by the Area Committee.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Members were consulted on the development of the Outer West Business Plan during 2011. The final Business Plan was presented for adoption by the Area Committee in April 2012 and this report forms part of the ongoing consultation around the plan.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Equality, diversity, cohesion and integration are key issues for the Area Committee and the Business Plan takes this into account with a number of actions identified to help address these.

### **4.3 Council Policies and City Priorities**

- 4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions of the Outer West Area Committee.

#### **4.4 Resources and Value for Money**

4.4.1 As outlined in the Function Schedule 2011/12, the Wellbeing Budget delegated by Executive Board is used to finance projects which meet the needs of the Area Business Plan. Members of the Area Committee are keen that wherever possible the use of Wellbeing brings in additional match funding to the area.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications as a result of this report and it is not eligible for Call In.

#### **4.6 Risk Management**

4.6.1 This report provides an update for Members and therefore no risks are identifiable.

### **5 Conclusions**

5.1 The Outer West Area Committee Business Plan sets out the key priorities for the year that links to city wide policies and provides a framework for the spending of the well being budget.

5.2 The Business Plan supports and contributes to changes already being put in place to the council framework at a city wide level. It illustrates how the Area Support Team continues to work with partnerships and local services in this process and continue to champion the role of the Area Committee.

### **6 Recommendations**

6.1 The Area Committee are asked to:

- Note the progress made against the Business Plan actions at **Appendix 1**.
- Agree that the Area Support Team undertake a review of the Business Plan for 2014/15.
- Agree to receive a refreshed Business Plan at the Area Committee meeting in May 2014 for approval.

### **7 Background Documents**

7.1 None

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The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

## Outer West Area Committee – Business Plan (Priorities for Action) 2013-14

<b>Best City For... Health &amp; Wellbeing</b>				
<b><i>What will the Area Committee do to address this priority?</i></b>	<b><i>Who will deliver this?</i></b>	<b><i>By When?</i></b>	<b><i>What progress has been made?</i></b>	<b><i>What was the impact?</i></b>
<b>Objective 1: Promote healthy lifestyles and tackle health inequalities</b>				
Deliver projects to target health issues through local health and well-being groups (with a focus on prevention) and priority neighbourhoods in conjunction with Public Health e.g. Pudsey Health and Wellbeing Centre.	Area Support Team / Public Health	Ongoing	<p>The Friday Night Project (FNP) provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age and senior users use the gym facilities</p> <p>The council's Public Health service currently commissions three citywide treatment services for adults. These are: Addictions Dependency Solutions, Leeds Addiction Unit and St Anne's.</p>	FNP: A total of 127 young people attend, taking part in football, multi-sports, dance, gym, arts and crafts and issue based activities. Increased access to the leisure centre facilities, reduced costs to young people through the Breeze card entry fee and reduction in youth anti-social behaviour.
Develop proposals for intergenerational projects which bring young and old people together to undertake healthy activity, considering in particular opportunities which link schools to places like allotments and community gardens.	Area Support Team/ Public Health/ Schools/ Adult Social Care	Ongoing	<p>The Swinnow Community Centre is now coming into greater use by local organisations and community members. Intergenerational work has been key to the group's success.</p> <p>Parks &amp; Countryside's have provided assistance in helping groups organise events in the parks. These groups include schools, summer bands, charity groups and local community organisations which bring the</p>	<p>Continued and increased intergenerational use of community centres.</p> <p>42 events undertaken in parks by schools, summer bands, charity groups and local community</p>

			young and old together.	organisations Farsley festival saw Farsley Town Street closed to traffic and filled with around 5000 people who enjoyed a street party with local bands and children's activities. Local businesses reported record sales and the churches all provided entertainment.
Tackle Fuel Poverty: Work with Environmental Action Team to address fuel poverty through Neighbourhood Plans. Promote initiatives which tackle fuel poverty at Forums and through the Affordable Warmth Partnership.	Area Support Team / EAT	Ongoing	The Leeds Affordable Warmth partnership has been established to address fuel poverty problems. Cllr David Blackburn was appointed as the Area Committee representative to provide views from a locality perspective and influence decisions on service provision.	Promotion at Forums.
Promote the Government's "Green Deal" and other initiatives such as the bulk fuel purchase scheme which deliver energy efficiency improvements to participant homes, community spaces and businesses.	Area Support Team / Planning and Sustainable Development	Ongoing	Continued to be promoted	Greater awareness of the program



<b>Best City For... Children &amp; Young People</b>				
<b><i>What will the Area Committee do to address this priority?</i></b>	<b><i>Who will deliver this?</i></b>	<b><i>By When?</i></b>	<b><i>What progress has been made?</i></b>	<b><i>What was the impact?</i></b>
<b>Objective 2: All children and young people in Leeds have access to out of school activities</b>				
<p>Focused joint work with the clusters particularly in the Priority Neighbourhoods. Align Well-Being spend to deliver jointly funded projects.</p>	<p>Area Support Team / Clusters</p>	<p>Ongoing</p>	<p>Children services working with partners on initiatives to ensure children are engaged in learning. Cluster developments have allowed re-aligning of resources to build capacity at early stages.</p>	<p>Work underway with the clusters activities tasking group regarding youth activities funds.</p>
<p>Identify specific locations of NEETs to inform targeted work.</p>	<p>Children's Services/Jobs and Skills</p>	<p>Ongoing</p>	<p>WNW Area Leadership team have set worklessness and NEET as key themes. Priority neighbourhoods identified and a work stream group established. Data from Families First has been matched with priority neighbourhoods for further work on targeting resources. □</p>	<p>Provision of skills and training events and attendance by local community.</p> <p>The Area Support Team have been working with Youth Service and IGEN to deliver Employment, Learning and Advice Community Contact Points in outer west</p> <p>Partners have conducted a number of home visits to young people aged between</p>

				<p>16-19. IGEN have had contact with seven 18 plus young people. One young person was given information, advice and guidance during a home a visit which resulted in that person accessing an apprenticeship. Another young person attended the mobile bus to discuss employability skills and to update an online CV with support from partners' to better prepare that young person for future applications and interviews.</p>
<p>Commission projects within Outer West to deliver a broad range of out of school activities for 5-19yr olds and work with local providers to deliver these. Also working on a range of activities for young people and families during the year.</p>	<p>Extended Services Clusters/ Children's Services</p>	<p>Ongoing</p>	<p>The focus of this work is being undertaken under the Youth Activities Fund.</p> <p>In 2013/14, the Outer West Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. Processes are now being put in place to ensure the involvement and participation of children and young people in the decision making process when allocating this funding.</p>	<p>It is too early to determine the full impact of YAF as most of the funding is yet to be allocated.</p> <p>FNP: A total of 127 young people attended, taking part in football, multi-sports, dance, gym, arts and crafts and</p>

			<p>Mini Breeze events were funded over the Summer in order to both provide additional youth activity and to undertake initial consultation on how the YAF should be used.</p> <p>The Friday Night Project (FNP) provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age and the gym for more senior users.</p> <p>Summer bands project also brings together the local communities.</p>	issue based activities.
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### Best City For... Business

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
<b>Objective 3: Provide opportunities for people to get jobs or learn new skills</b>				
Increase skill range and level of local residents particularly in Priority Neighbourhoods to take advantage of existing and new employment opportunities.	Jobs & Skills and other relevant partners	Ongoing	<p>Cow Close Community Corner has become a central point within the community offering advice on employment and money management.</p> <p>The former WNWHL had developed a sub-brand West North West Works (WNWW), to support tenants into employment. A Jobs and Training event was held in July. Partners included Department for Work and Pensions, Leeds City College and approximately 35 other training and third sector organisations</p>	<p>Providing money management and employment support within the community</p> <p>Selections of around 700 tenants were targeted. 40 young people registered to attend. Job vacancies were supplied by Employment Leeds and people had the option to</p>

			<p>Employability and Welfare Reform Working Group have been delivering a range of initiatives to better co-ordinate local activity, identify gaps in provision and use the local community facilities to deliver learning opportunities and employment.</p>	<p>attend workshops</p> <p>Four Estate Caretaker Apprenticeships have been created and a new Work Experience Mentor and two Employment Outreach Workers have been appointed in partnership Jobcentre Plus, to work with their unemployed customers and bring them closer to the jobs market.</p> <p>Since staff started in their outreach roles, around 300 tenants have been supported through telephone/ written, and face to face contact with regards to job search. A much larger number, of around 2000, have been contacted by text inviting them to attend job focused events.</p>
Support residents in our neighbourhoods to achieve job readiness through the provision of skills and training activities.	Employment Leads	Ongoing	The work stream partnership meets bi-monthly and uses a multi-agency approach to deliver creative responses to barriers and challenges.	Multiagency working has provided an opportunity to maximise resources and improve impact for residents

			Area Support Team, Employment, Training and Skills and Communities Team are working with external partners to improve signposting, make local links and maximise activities.	
Improve employment, learning and skills opportunities for local people and support measures to help communities manage the impact of welfare reform.	Employment and Skills	Ongoing	<p>Progressing plans to deliver themed taster sessions in priority neighbourhoods, such as in retail, to encourage people to move into training opportunities. Frontline worker training sessions were also conducted on money management, budgeting and high interest / illegal money lending.</p> <p>Information session was delivered to support the Childcare Assistant vacancies that have arisen in the Children's Centres around the city. A cohort of potentially suitable tenants were identified and contacted, by text, inviting them to find out more details. At the session attendees were asked what they needed further support with</p>	<p>Ongoing support is available to members of the community</p> <p>An open day event, held in Civic Hall, for 15 job roles with Tesco's in Stanningley, attracted over 130 people. 9 people from wards in the west have secured jobs, 5 of these people are from Outer West</p> <p>Around 90 people responded, with around 25 individuals booking onto the one hour session. Roughly 80% of attendees wished to proceed with making an application. Support requirements were: help with identifying job vacancies, CV writing; and application form completion. This information will be used to inform the content of</p>

				future sessions
Progress the Employability and Welfare Reform Work stream action plan and develop locality working opportunities.	Area Support Team / Employment and Skills	Ongoing	<p>The work stream partnership meets bi-monthly and uses a multi-agency approach to deliver creative responses to barriers and challenges.</p> <p>Following on from an employability provision mapping exercise, the AST, ETS and Communities Team are working to restructure LCC learning and job opportunities.</p>	Frontline worker training sessions are being organised in Outer west by Public Health and Trading Standards to raise awareness around illegal money lending, high interest loans and debt prevention within localities.
Support partners to make local links and maximise partner networks and resources to target those communities who are most in need.	Area Support Team	Ongoing	<p>AST, ETS and Communities Team are working with external partners to improve signposting, make local links and maximise activities.</p> <p>Housing Leeds is continuing work through the Illegal Money Lending Team to look at tackle loan sharks and scams</p>	The last campaign led to the arrest of two people from west Leeds in connection with illegal money lending.
Raise awareness of Welfare Reform with frontline services, monitor the impact and address locality need.	Area Support Team / Jobs and Skills	Ongoing	Following on from last year's successful welfare reform frontline worker workshop, the Area Support Team are working to deliver a follow up event for frontline workers in December 2013.	Over 60 people attended the event, and feedback was very positive. This network is now being used to disseminate new information quickly to local leaders and practitioners from across a range of sectors.
Work with local businesses and SMEs to help develop a WNW Employer Forum and	Area Leadership Team	Throughout 2013/14	Rather than develop an Employer Forum, partners are working with SMEs and local businesses in locally themed events. Upcoming	This work is ongoing

links to broader opportunities.			events include a WNW apprenticeship event and a 'Make a Winning Application' event.	
<b>Objective 4: Work with local businesses and partners to support a flourishing local economy</b>				
Provide sponsorship opportunities for local businesses to promote their services e.g. Xmas lights event Pudsey/Children in Need, Shop Local Campaign; Work with investors to support the regeneration of the area; Promote local district centres to reduce the number of empty shop units;	Area Support Team and other related partners	Ongoing	Ahead Partnership, Business Management Project - Provide opportunities for jobs or learning in all 3 Outer West Wards. - Conducting business outreach, working with local businesses. Currently in regular contact with 300 businesses. - Goldman Sachs 10000 program promoting business support for long-term sustainable growth and job creation - Better use of community buildings. Businesses offering in kind services for meeting spaces. - Make the grade (pre NEET) provides students leaving education the basic skill required by employers. Signposting to initiatives that are of real value to businesses to help them to survive and grow. This includes business resources on funding streams and apprenticeship's. - NEET's, promoting apprenticeships and work trials. Working with Housing Leeds apprenticeship training scheme - Working with business forums	It is too early to determine the impact of this project.
Ensure business engagement with the Area Leadership Team and Area Committee.	Area Leadership Team	Ongoing	As above	
<b>Objective 5: Provide opportunities and facilities to enable local people to access and engage in sport</b>				

<b>and cultural activities</b>				
Actively Support Sports Coaching Scholarship promoted for young sports leaders in the West of the City, in partnership with the Leeds schools partnership West.	Area Support Team	Ongoing	The Friday Night Project (FNP) provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age and senior users the use of a gym.  Leeds City Council Sports development provides a range of sporting and recreational opportunities at local sport clubs.	Summer Leadership Sports Activities: Two sessions of multi-sports camp were held at Pudsey. Sports included football, cricket, netball, basketball, rounder's, tag rugby, dodge ball, fitness circuits and athletics. 20 out of 32 places were taken up ensuring an action packed week with activities to suit everyone.

<b>Best City For... Communities</b>				
<b><i>What will the Area Committee do to address this priority?</i></b>	<b><i>Who will deliver this?</i></b>	<b><i>By When?</i></b>	<b><i>What progress has been made?</i></b>	<b><i>What was the impact?</i></b>
<b>Objective 6: Make better use of our community buildings</b>				
Provide skills and training at Community Centre(s) within our portfolio as part of community development work.	Area Support Team and related partners	Ongoing	The Area Support Team continues to support residents using the Swinnow Community Centre where a number of activities have now taken place. Local residents have actively been involved.  Cow Close Community Corner Provides a	Committee members have been signposted to voluntary group training providers and also assisted them in forming a committee at the centre.



			central point within the community offering advice on employment and money management. They also offer various training programs.	
Support our community centres in the area to have sustained and where possible, increased/efficient usage.	Area Support Team	Ongoing	<p>AST have supported the new Swinnow Committee in its development and offering assistance where required.</p> <p>The Swinnow Community Centre is now coming into greater use by local organisations and community members.</p> <p>The Area Committee is funding Community Development Work in some of its more challenging communities to increase local involvement and community capacity. (See below) The Area Committee, agreed to employ a jointly-funded community development worker with the North West (Inner) Area Committee. The post will work directly with individuals and community groups. The Area Committees have now undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf and have appointed Better Leeds Communities (BLC) as the VCFS partner to deliver targeted Community Development Work in Inner North West and Outer West.</p>	<p>Continued use of community centres/increased /alternative usage</p> <p>Running of buildings by third party organisations. Disposal of underutilised assets.</p> <p>Greater usage helps to ensure the cost effectiveness and sustainability of these centres. A number of events have taken place at the centre.</p>
Assist in reviewing the Council's assets (buildings) by developing	Area Support Team	Ongoing	An audit has been undertaken of assets across the council and preliminary ward briefings have been held with local elected	Consultation at a ward level has ensured that local circumstances

community involvement /usage /running/ disposal			<p>members. A report will now go back to the Budget Review Group who will develop proposals around asset usage / management / rationalisation. These will then be brought back to Members for further consultation.</p> <p>AST have supported asset management in the production of a comprehensive list of assets for each Area Committee area, also adding local context on usage, sensitivities, and leasing and management arrangements.</p>	<p>have been taken into account during the decision making process. The review aims to see a reduced asset base that is more efficient and effective in delivering integrated services to our customers and achieves significant savings for the council.</p>
<b>Objective 7: Reduce crime and anti-social behaviour, with a particular focus on reducing burglary rates</b>				
<p>Work with partners to identify hot spot areas to tackle crime through Locality Working to problem solve and provide solutions e.g. Phoenix Park. In turn provide residents with support, advice and equipment to help them prevent burglary.</p>	<p>Area Support Team/ Neighbourhood Policing Team / Community Safety</p>	<p>Ongoing</p>	<p>Targeted operations to tackle burglary / crime with Outer West multi-agency tasking meetings providing partnership approach to problem solving.</p> <p>Operation Optimal providing strategic pre-emptory approach to tackling burglary.</p> <p>CASAC delivering target hardening for vulnerable residents.</p> <p>Immobilise.com allowing property registration.</p> <p>Operational Analgesic examined crime and youth related ASB during summer holidays.</p> <p>Operational data shows an increase in community confidence in the Police and</p>	<p>The dedicated Nuisance Motorcycle/Quad leaflet has been launched and is being distributed by Officers to complainants and offenders. This has already had some impact with the reduction in the number of calls, as a number of tenants of LCC properties have disposed of the nuisance motorcycle or quad as a result of simply reading the section on Tenancy Agreements. In the last</p>

			<p>partners in tackling anti-social behaviour.</p> <p>The off road bike project has reduced the number of incidents of nuisance motorcycles.</p> <p>The FNP runs at a time when anti-social behaviour in the area is reported as at its highest and aims to reduce this by providing an alternative place to go.</p> <p>Continuation of the CCTV services in Outer West.</p> <p>Operation Atlanta 8 was introduced which saw Proactive Crime Team Officers working alongside Safer Neighbourhoods Team officers for extended tours of duty, focussing specifically around those border areas.</p>	<p>quarter the Off Road Motorcycle Unit received 198 calls, 31 Verbal Warnings for nuisance motorcycles / quads</p> <p>15 Sec 59 warnings issued,</p> <p>86 fixed penalty notices for numerous offences,</p> <p>17 Seized motorcycles / cars</p> <p>The Police off road motorcyclists continue to work with the Parkswatch Officers dealing with complaints together on all green space areas. The Parkswatch Officers continue to provide valuable intelligence, presence and local knowledge.</p>
Reduce burglary through multi agency working and specific initiatives.	Area Support Team / Neighbourhood Policing Team / Safer Leeds / Community Safety	Ongoing	As Above Operation Optimal continues to be a major focus of the Police in OW.	
<b>Objective 8: Consult local people on changes that may affect their lives and support them to get involved in local decision making</b>				
Undertake annual consultation through the	LCC Corporate Communications	Ongoing	The Area Committee has not as yet used the Citizens Panel to undertake consultation but	

Leeds Citizens Panel to identify Area Committee priorities.	and Area Support Team		has used a range of other methods, such as forums, Twitter and stakeholder groups to ensure its priorities reflect local opinion.	
Provide the public with information to assist them in understanding local issues through a range of communication channels including public meetings	Area Support Team	Ongoing	<p>The WNW Area Support Team continues to support community forums in Tyersal, Pudsey &amp; Swinnow.</p> <p>The AST is considering the use of social media to further communicate with the local community and disseminate information.</p>	The community forums provide an opportunity for members of the public to meet with local councillors and officers to both find out what the council is doing locally and raise any concerns they may have. * Forum Meetings are conducted in the Outer West annually.
Seek the views of the public on key developments that will affect the areas where they live.	Area Support Team, LCC Regeneration Service	Ongoing	<p>There are 2 regular community forums held in the outer west area covering Pudsey and Tyersal. Agenda items include planning issues, changes to the Fire Service, Metro and First Bus and updates from the Neighbourhood Policing Teams (PACT).</p> <p>The AST has supported a range of consultation events on key developments that affect the area.</p>	<p>Undertake up to 8 forums and public drop in meetings in the Outer West, and public meetings as appropriate.</p> <p>Provision of forums</p> <p>Residents are able to raise local issues</p> <p>Community First Panels established</p> <p>This has helped raise</p>

				local awareness of issues that impact on the Outer West. It also has ensured that local opinion has been considered as part of the council's decision making process.
<b>Objective 9: Support local events that bring people together</b>				
Support local community events across the area throughout the year e.g. Queen's Golden Jubilee, Summer Bands;	Area Support Team/ West North West Homes/Parks and Countryside/ Environmental Team/ Youth Service/Sports Development/ Extended Services	Ongoing	Local events and festive lights events in Pudsey & Farsley were funded by the Outer West Area Committee. The events attracted local residents who enjoyed the entertainment from local school choirs and local bands. There were funfairs and extravagant firework displays for the children. The events received positive feedback from residents who enjoyed the community spirit.  Also see objective 1.	These events provided an opportunity for different sections of the community to come together in celebration. The events together provided a range of positive activities and were attended by local people.  Ten brass band concerts as part of 'Summer Bands in the Parks' series taken place.
<b>Objective 10: Support the development of strong networks of community groups that are able to contribute to improving their neighbourhoods</b>				
Provide a range of ways for residents and partners to have their say (empower) about local priorities, including the	Area Support Team / West North West Homes/Parks and Countryside/	Ongoing	Local residents in the Swinnow area have been empowered and supported to organise a number of activity based events.  Neighbourhood forums have continued with a	Holding of community engagement events e.g. Swinnow Fun Day, Wateringcoates Project including regular

development of Wedge Leadership Teams to oversee the neighbourhood improvement plans for our priority neighbourhoods.	Environmental Team/ Youth Service/Sports Development/ Extended Services		<p>new structure for the Pudsey forum to engage with more residents. The PACT meetings continue to be an item on the agenda for both forums.</p> <p>The Friday Night Project (FNP) provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age and the gym for more senior users.</p> <p>Summer bands project also brings together the local communities.</p>	<p>Community Forums.</p> <p>Holding of community events and relevant activities for families and young people.</p>
Support local voluntary, community and faith organisations to play a lead role in the development and implementation of neighbourhood activities.	Area Support Team, West North West Homes	Ongoing	<p>See Above</p> <p>There are 2 regular community forums held in the outer west area covering Pudsey and Tyersal. Agenda items include planning issues, changes to the Fire Service, Metro and First Bus and updates from the Neighbourhood Policing Teams (PACT).</p> <p>Community First Panels have been established in Pudsey and Farnley &amp; Wortley.</p> <p>The Area Committee is funding Community Development Work in some of its more challenging communities to increase local involvement and community capacity. (See below) The Area Committee, agreed to employ a jointly-funded community development worker with the North West (Inner) Area Committee. The post will work directly with individuals and community</p>	<p>Survey undertaken, analysis complete and findings reported to area committee.</p> <p>Undertake up to 8 forums and public drop in meetings in the Outer West, and public meetings as appropriate.</p> <p>Provision of forums</p> <p>Number of voluntary</p>

			groups. The Area Committees have now undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf and have appointed Better Leeds Communities (BLC) as the VCFS partner to deliver targeted Community Development Work in Inner North West and Outer West.	groups supported per year.  Community First panels set up in Pudsey and Farnley & Wortley.
Establish Community First Panels in Pudsey and ensure Elected Member representation to meet local priorities.	Area Support Team / Local Community/ elected members	Ongoing	A Community First Panel has been established in the Pudsey  Area Lead Members were nominated at the July Area Committee	Community First panels set up in Pudsey and Farnley & Wortley.
<b>Objective 11: Support volunteering within our local communities</b>				
Provide information on getting involved with volunteering at all our events; host an annual event to thank our voluntary organisations and celebrate the work that they do.	Area Support Team (Possibly with business sponsorship)	Ongoing	There are a number of volunteers within the Swinnow community, supporting with events and activities  Friday Night Project work in partnership with the sport development team to create volunteering opportunities in sport and club members are encouraged to take up volunteering opportunities where this is an interest to them.  The Area Committee has funded a number of projects to promote local volunteering opportunities. The AST have also worked closely with local community groups to promote a range of volunteering activities.	Increased number of volunteers.

<b>Objective 12: Improve the local environment and our parks and open spaces</b>				
Work with Environmental Locality Team to deliver the new revised Service Level Agreement to meet community need around Environmental Team and environmental improvements.	Area Support Team / Environmental Team	Ongoing	<p>Continued development of the Environmental Delegation to Area Committees has provided greater local influence over the Service.</p> <p>The Environmental sub group meets 6 times a year and receives regular updates on performance against the Service Level Agreement (SLA) between Outer West Area Committee and the WNW Environmental Locality Team.</p> <p>The Environmental Services SLA is now in its third year and service links to the Area Committee Environmental Sub Group are now well established.</p>	<p>Successful implementation of Environmental Delegation.</p> <p>Improved cleanliness of streets and pavements.</p> <p>This has provided greater local responsiveness by the Environmental Locality Team and greater understanding of service pressures by the Area Committee and other local representatives.</p>
Work with residents and local groups to make sure our streets and open spaces are kept clean;	Area Support Team	Ongoing	<p>Forum meetings have given opportunity to residents to raise local issues.</p> <p>The Area Committee has provided funding for a full-time site-based gardener to work in parks in Farnley &amp; Wortley. The project helps improve the physical environment and security issues at the above parks.</p> <p>Additional patrols were funded by the Outer West Area Committee to tackle problems of dog fouling.</p> <p>The Area Support Team continues to develop strong working relationships with</p>	<p>Continued development of the Environmental Delegation to Area Committees has provided greater local influence over the Service.</p> <p>The Environmental sub group meets 6 times a year and receives regular updates on performance against the Service Level Agreement (SLA)</p>



			<p>environmental services delivery partners. Pilot joint working is being considered in Wortley to test out how staff/resources can be shared and tasked to focus on common local priorities. Work on the Tong estate has already been carried out.</p> <p>Summer band concerts encourages more individuals to enjoy using their local park.</p>	<p>between Outer West Area Committee and the WNW Environmental Locality Team.</p> <p>A list of derelict sites has been established with input from Members of the Environment Sub Group. A priority list is being established across the city.</p> <p>The site based gardener has been in position since the 1st August, undertaking general gardening duties including grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths.</p>
<p>Take enforcement action where there are problems e.g. dog fouling, working better with local</p>	<p>Environmental Action Team</p>	<p>Ongoing</p>	<p>The Area Committee has provided funding for a full-time site-based gardener to work in parks in Farnley &amp; Wortley.</p>	<p>The site-based gardener also engages with the public to enhance visitor</p>

businesses and schools, litter picking and street sweeping where it is needed.				<p>experience at the sites. The presence of an onsite gardener is helping to reduce crime and the fear of crime.</p> <p>There has been a reduction in litter and dog faeces. As a result, Parks and Countryside have observed an increase in the number of residents using the parks and a significant change in public opinion which has subsequently reduced complaints</p>
Work with relevant partners to reduce numbers of derelict buildings and land.	Area Support Team/City Projects/ Planning	Ongoing	As above	As above
Work with partners through Locality Working to resolve land ownership issues which may result in unsatisfactory grass cutting/litter picking service (rationalise service provision).	Area Support Team / Environmental Team/ Parks and Countryside/ West North West Homes	Ongoing	The Parks and Countryside Service move to the Environments & Housing Directorate in 2012 has given opportunities to improve collaborative working.	<p>Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.</p> <p>Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.</p>

Support and promote Friends of and In-Bloom groups who contribute to environmental improvements	Friends of groups/In-Bloom groups and other relevant groups		Farsley, Calverley and Pudsey in Bloom continue to be supported by the Outer West Area Committee.	Number of voluntary groups supported per year. The displays provide a more attractive place to shop and visit and to involve the local community so that they respect their environment. Calverley received a gold award and Pudsey received a silver award from the in Bloom board.
<b>Objective 13: Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods</b>				
<b>Objective 14: Support partnership working around priority neighbourhoods</b>				
Use our Well-being budget to help community groups and voluntary organisations to deliver projects to improve the area through Locality Working to improve our most deprived and unclean areas. Review and develop Neighbourhood Improvement Areas/Models e.g. Bawns/Gambles &	Area Support Team(relevant Council Departments)	Ongoing	A locality working initiative is being developed between Housing Leeds and the Area Support Team to deliver joined up environmental services. Work has already been undertaken on the Tong estate. The Area Committee funded 20 projects in 2013/14 which tackle a range of local priorities.	Improvement in ranking of most deprived neighbourhoods (SOAs)  Please see feedback on individual projects.

Heights/Waterloos <b>Also please see Objectives 3 &amp; 4</b>				
<b>Objective 15: Ensure efficient use of available resources such as Wellbeing in order to address both local and citywide priorities</b>				
Undertake a Wellbeing commissioning round during the final quarter of the financial year 2013/14 to ensure that funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year 2014/15.	OWAC / Area Support Team	Q4 – 2013/14	Planning is currently underway to undertake the Wellbeing commissioning round during the final quarter of the financial year 2013/14. Timescales have been approved by the OW Area Committee which will seek applications for projects between 18th December 2013 and 20 <sup>th</sup> January 2014, with funding decisions made by 31st March 2014.	
Use Wellbeing budget to support projects that meet the objectives of the Business Plan and the city wide priority plans.	Area Support Team	Q4 – 2013/14	The Area Committee undertakes a Wellbeing commissioning round during the final quarter of each financial year. This requires organisations to submit proposals for projects which are then considered against the committees priorities as set out in its Business Plan.	In March 2013 the Area Committee approved funding to 20 projects tackling a range of priorities. These projects continue to be monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
Closely monitor projects to ensure they deliver their agreed outcomes and provide value for money.	Area Support Team	Through out the year.	The Area Committee approved funding to 20 projects for 2013/14, tackling a range of priorities as set out in the Area Committee Business Plan. These projects are monitored and assessed by the Area Support Team and	Continued monitoring helps ensure that each project is fully meeting its objectives and is running to agreed

			Area Committee throughout the year, with update reports taken to each round of Area Committee meetings.	timescales.
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<b>Best City To... Live</b>				
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<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
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<b>Objective 16: Ensure that the public and the Area Committee are informed of planning issues as they relate to the Outer West</b>				
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Please see Objectives 3 & 4				
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<b>Objective 17: Support local communities to take advantage of Neighbourhood Planning opportunities</b>				
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Please see Objectives 3 & 4				
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**Report of the Assistant Chief Executive (Citizens & Communities)**

**Report to Outer West Area Committee**

**Date: 29<sup>th</sup> January 2014**

**Subject: Wellbeing Fund Update and Quarter 2 Monitoring Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides the Outer West Area Committee with an update on the budget position for the Wellbeing Fund for 2013/14. The report provides the current position of the Small Grants and skips pots and those Small Grants and skips that have been received or approved since the last meeting.
2. The report also provides an update on the Youth Activity Fund and those projects seeking support through this ring-fenced allocation.

**Recommendations**

The Outer West Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the Small Grants and skips and those Small Grants and skips that have been approved / received since the last meeting (**Table 1** and **Table 2**).
- Note the revised position of the Capital Grants budget (**Table 3**) and consider the large capital grant applications received (**Table 4**).
- Note the current position of the Youth Activity Fund.
- Note the content of the Quarter 2 monitoring returns for projects funded in 2013/14 (Appendix 2).

- Consider a revised proposal from Better Leeds Communities (BLC) for the Community Development project or consider re-advertising the position.

## **Purpose of this report**

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2013/14 and includes the Quarter 2 monitoring returns for projects funded in 2013/14. The report highlights the current position of the Small Grants and skips and those grants and skips that have been received / approved since the last meeting. It also provides an update on the Youth Activity Fund.

## **2 Background information**

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The Outer West Area Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Area Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 In 2013/14, the Outer West Area Committee received a sum of £154,240 of Wellbeing revenue. After deducting any existing commitments and taking account of the 2012/13 carry forward position, the Area Committee had £154,899 of funding available for allocation. All of this funding was committed to 20 projects, as listed in **Appendix 1** (paragraph 1.2).
- 2.4 In 2013/14, the Outer West Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
- 2.5 At the September Area Committee members were updated on the capital review undertaken by the Area Support Team. Members at the last Area Committee decommissioned 5 projects giving a remaining capital budget of **£47,308**. Members were also informed about **£9,666.28** available through the Capital Receipts Incentive Scheme (CRIS) allocation.



### 3 Main issues

#### 3.1 Wellbeing Budget Statement 2013/14

3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Area Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

3.3 Details of monitoring returns provided by Wellbeing projects funded in 2013/14 for Quarter 2 are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. All projects are currently meeting the outputs as agreed in the project delivery statements. Members are asked to note the content of the Wellbeing monitoring returns.

#### 3.3 Wellbeing Budget – Small Grants & Skips

3.4 **Table 1** below outlines those Small Grant applications that have been approved since the last Area Committee meeting. There have been no skips that have been approved since the last meeting.

3.5 Taking these into account, there is **£746** still available for allocation for small grants and skips in the 2013/14 budget. The Area Committee are asked to note the current position of the budget.

**Table 1: Small Grant Approvals**

Project Name	Organisation /Department	Amount Requested	Amount Approved
Operation Arcadeon	Farnley Cluster	£500	£500
Mini uniforms for community events	West Yorkshire Police	£250	£250

3.6 **Table 2** outlines those small grants received since the last Area Committee meeting

**Table 2: Small Grant Received**

Project Name	Organisation /Department	Amount Requested
Office refurbishment	Farsley Live at Home Scheme	£500 (Appendix 3)
New Wortley Recreation Ground Changing Room Security Improvements	Leeds City Council – Parks & Countryside's	£500 (Appendix 9b)

#### 3.7 Wellbeing Capital

3.8 A review of the Area Committee's capital budget was carried out by the Area Support Team and identified a number of projects that didn't take place or had

underspent. The Area Committee decommissioned the projects and released the funding back into the Outer West Capital Well-being pot. In addition members were also informed of **£9,666.28** Capital Receipts Incentive Scheme (CRIS) allocation.

3.9 The audit process is now complete and the revised figure for the Capital budget is **£56,974**. The Area Committee are asked to note the current position of the budget.

3.10 The Capital budget breakdown is provided below in **Table 3**

**Table 3: Capital Budget Breakdown**

Capital Review	£47,308
Capital Receipts Incentive Scheme (CRIS)	£9,666.28
<b>Total</b>	<b>£56,974</b>

3.11 **Table 4** below outlines capital projects that have been received.

**Table 4: Capital Grant Application**

<b>Project Name</b>	<b>Organisation /Department</b>	<b>Amount Requested</b>
Calverley Millennium Way	Parks & Countryside / Project 2000	£2,000 (Appendix 4)
Armley Juniors Shutters	Armley Juniors Project 4 Young People	£5,188 (Appendix 5)
Swinnow Community Centre Fencing	Swinnow Community Centre	£9,347 (Appendix 6)
Replacement of Ground Scoreboard	Pudsey Congs Cricket Club	£7,112 (Appendix 7)
Cricket practice facilities and maintenance equipment	Pudsey St Lawrence Cricket Club	£4,835 (Appendix 8)
New Wortley Recreation Ground Changing Room Security Provision	Leeds City Council – Parks & Countryside's	£3,000 (Appendix 9a)

3.12 If the above projects are approved there will be a remaining balance of **£25,492** within the Capital budget.

3.13 Youth Activity Fund

3.14 In 2013/14, the Outer West Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. The Area Support Team is currently working with the clusters to identify projects to be commissioned through the Youth Activity fund.

- 3.15 The current balance for the Youth Activities Fund is **£11,968**. The Area Committee are asked to note the current position of the budget.
- 3.16 Community Development Project
- 3.17 The Outer West Area Committee, agreed to employ a jointly-funded community development worker with the Inner North West Area Committee. The post was to work directly with individuals and community groups to provide practical advice to develop their capacity to deliver projects and represent the needs of local communities. This was to create a new opportunity for Area Committees to directly respond to the needs of local groups, who may have the aspiration to do more in their community, but require some help and advice to organise their activities and access funding.
- 3.18 The Area Committees had undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf and had appointed Better Leeds Communities (BLC) as the VCFS partner to deliver targeted Community Development Work in Inner North West and Outer West.
- 3.19 Better Leeds Communities (BLC) have experienced some difficulty in recruiting to the position of Community Development Worker for the Outer West. Members had been informed by BLC that additional funding could be drawn down from central government in order to fund a fulltime position. The condition for this was that they would need to recruit a worker from the governments Community Organisers Programme.
- 3.20 BLC had to re-advertise the position as there was only one person that applied and this officer is now working in the INW area. In the second round of recruitment, Community Organisers from across the country were invited to apply. However there were no applicants.
- 3.21 Unfortunately this was not a position BLC & Barca had anticipated. BLC & Barca were intending to recruit to a part time position for the Outer West as they will be unable to draw down additional funding from central government for a full time position.
- 3.22 Members are invited to consider a revised proposal from BLC, or consider re-advertising the position.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the commissioning round began with a communication to all Area Committee contacts.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

### **4.3 Council policies and City Priorities**

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

### **4.4 Resources and value for money**

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

### **4.6 Risk Management**

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **5 Conclusions**

5.1 The Outer West Area Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2012-13.

## **6 Recommendations**

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the small grants and skips and those small grants and skips that have been approved / received since the last meeting (**Table 1** and **Table 2**).

- Note the revised position of the Capital Grants budget (**Table 3**) and consider the large capital grant applications received (**Table 4**).
- Note the current position of the Youth Activity Fund.
- Note the content of the Quarter 2 monitoring returns for projects funded in 2013/14 (Appendix 2).
- Consider a revised proposal from Better Leeds Communities (BLC) for the Community Development project or consider re-advertising the position.

**7 Background documents<sup>1</sup> - None**

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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## 1.0 Revenue

### 1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2013-14 financial year. It shows the amount allocated to the Outer West Area Committee in 2013-14, details of any carry forward from 2012-13 and any existing commitments.

2012/13 OW Revenue Budget	
2013/14 OW Revenue Allocation	£ 154,240.00
2012/13 Carry Forward	£ 7,815.47
Youth Activities Fund for 2013/14	£ 23,218.00
<b>Total</b>	<b>£ 185,273.47</b>
Schemes Approved from 2012-13 budget to be spent in 2013-14	£ 7,038.90
2013/14 Commitments	£ 179,647.00
<b>Remaining to Allocate</b>	<b>-£1,412.43</b>

### 1.2 Revenue Project Statement

The table below provides a current revenue project statement. Most grants are paid retrospectively so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activities Fund 2013-14	WNW Area Support Team	All	£ 23,218.00	£ 11,250
Small Grants & Skip Fund	WNW Area Support Team	All	£ 6,600.00	£ 5,334
Consultation & Engagement	WNW Area Support Team	All	£ 1,500.00	£ -
Welfare Reform Projects	WNW Area Support Team	All	£ 7,000.00	£ -
Pudsey Festive Lights	Leeds Lights / Events	P	£ 8,000.00	£ 6,157
Farsley Festival Lights	Leeds Lights / Events	C&F	£ 5,000.00	£ 4,539
Farsley Festival	Farsley Xmas Lights org	C&F	£ 2,500.00	£ 2,500
Pudsey Carnival - Marquee	Pudsey Carnival Committee	All	£ 2,000.00	£ -
Pudsey in Bloom	Pudsey in Bloom	P	£ 3,500.00	£ -
Farsley in Bloom	23218	C&F	£ 2,500.00	£ -
Calverley in Bloom	Parks & Countryside	C&F	£ 2,500.00	£ -
Site based Gardener	Parks & Countryside	P / F&W	£ 12,000.00	£ -
Summer Bands	Leeds Int'l concert season	All	£ 3,000.00	£ 3,000
Cow Close Community Corner	Armley Juniors	F&W	£ 19,572.00	£ 19,572
Breeze Friday Night Project	LCC Breeze Team	All	£ 9,729.00	£ 3,243
Summer Leadership Sports Activities	LCC Sports Development	All	£ 3,724.00	£ 2,100
Multi-Action Days	LCC Community Safety	All	£ 1,000.00	£ 1,000
Off Road Bikes	West Yorkshire Police	All	£ 2,684.00	£ -
CCTV Maintenance and Monitoring	Leeds Watch	All	£ 30,000.00	£ 23,833
Community Development Worker	Healthy Living Network	P / F&W	£ 17,000.00	£ -
Business Engagement	Ahead Partnership	All	£ 12,620.00	£ 2,524
Calverley Festive lights	Project 2000	C&F	£ 1,000.00	£ -
Farsley Christmas Lights	Farsley Christmas Lights Committee	0	£ 1,000.00	£ -
Pudsey Christmas Lights	Pudsey Christmas Lights Committee	0	£ 2,000.00	£ -
			<b>Total</b>	<b>£ 179,647.00</b>
<b>Budget for Year</b>			<b>£ 178,234.57</b>	<b>£ 85,052</b>
<b>Available to Allocate</b>			<b>-£ 1,412.43</b>	

### 1.3 Youth Activity Fund

The table below lists those Youth Activity projects supported in 2013-14 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Mini Breeze Session, Swinnow Park	LCC Out of School Activities Team	P	£ 3,750.00	£ 3,750.00
Mini Breeze Session, Hainsworth Park	LCC Out of School Activities Team	C&F	£ 3,750.00	£ 3,750.00
Mini Breeze Session, Farnley Park	LCC Out of School Activities Team	F&W	£ 3,750.00	£ 3,750.00
<b>Total</b>			<b>£ 11,250.00</b>	<b>£ 11,250</b>
<b>Budget for Year</b>			<b>£ 23,218.00</b>	
<b>Available to Allocate</b>			<b>£ 11,968.00</b>	

### 1.4 Consultation & Engagement Revenue Pot

The table below provides a budget statement for the Consultation & Engagement Revenue Pot. £1,500 was allocated to the Pot in 2013/14 of which £1,500 remains to allocate in 2013/14.

<b>Total</b>	<b>£0.00</b>
<b>Remaining to Allocate</b>	<b>£1,500.00</b>

### 1.5 Welfare Reform Projects Revenue Pot

The table below provides a budget statement for the Welfare Reform Projects Revenue Pot. £7,000 was allocated to the Pot in 2013/14 of which £7,000 remains to allocate in 2013/14.

<b>Total</b>	<b>£0.00</b>
<b>Remaining to Allocate</b>	<b>£7,000.00</b>

### 1.6 Pudsey Festival Lights Revenue Pot

The table below provides a budget statement for the Pudsey Festival Lights Revenue Pot. £8,000 was allocated to the Pot in 2013/14 of which £8,000 remains to allocate in 2013/14.

<b>Total</b>	<b>£0.00</b>
<b>Remaining to Allocate</b>	<b>£8,000.00</b>

### 1.7 Farsley Festival Lights Revenue Pot

The table below provides a budget statement for the Farsley Festival Lights Revenue Pot. £5,000 was allocated to the Pot in 2013/14 of which £5,000 remains to allocate in 2013/14.

Farsley Festival Lights Revenue Projects	Lead Organisation	Earmarked	Paid
First Aid	Venture medical	0	£ 96.00
Traffic management	Green light	0	£ -
Security/stewarding	Showsec	0	£ 273.00
Festive Lights	Leeds Lights	0	£ 4,170.00
Farsley festival lights	Farsley Festival Lighting CO	0	£ -

<b>Total</b>	<b>£0.00</b>
<b>Remaining to Allocate</b>	<b>£5,000.00</b>

### 1.8 Revenue Projects Live from Previous Years

The table below provides a revenue project statement for grants funded in previous years that are still live.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Swinnow & Heights Worker	Healthy Living Network	P / F&W	£ 4,980.50	£ -
Outer West CCTV cameras	Leeds Watch	0	£ 2,058.40	£ -

<b>Total</b>	<b>£ 7,038.90</b>	<b>£ -</b>
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## 2 Small Grants

At its April 2013 meeting the Outer West Area Committee agreed to create a £10,600 fund for small grants and skips. The table below details the small grants approved in 2013-14 and shows the balance available to spend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Purchase of Cricket Mower	Calverley St Winnifrid's Cricket Club	C&F	£ 500.00	£ 500.00
Pudsey Carnival	Pudsey Carnival Committee	All Wards	£ 1,000.00	£ 1,000.00
Flat Roof Repairs	West Leeds Sports and Social Club	F&W	£ 250.00	£ 250.00
Information Leaflet about reporting Nuisance Bike within communities	West Yorkshire Police	All Wards	£ 250.00	£ 250.00
Cottingley Springs Engagement Day	Positive Activities for Young People (PAYP), Leeds Gate, LCC, West Yorkshire Police.	F&W	£ 500.00	£ 500.00
Covert Surveillance Cameras	LCC WNW Locality Team	All Wards	£ 490.00	£ 490.00
Employment, Learning & advice Community Contact Point	IGEN	0	£ -	£ -
Farsley Designated Public Order Signs	Leeds City Council	C&F	£ 360.00	£ 360.00
Community Engagement/Dog Show Event	West Yorkshire Police	All Wards	£ -	£ 250.00
Farnley Academy Storage Container	Wortley Football Club	All wards	£ 500.00	£ 500.00
Drystone wall repair	Calverley Horticultural Society	Calverley	£ 500.00	£ 500.00
Calverley walks booklet	Calverley Project 2000	All wards	£ -	£ -
Mini uniforms for community events	West Yorkshire Police	All wards	£ 250.00	£ -
Operation Arcadeon	Farnley Cluster	F&W	£ 500.00	£ -
Office refurbishment	Farsley Live at Home Scheme	F& C	£ -	£ -
NWRG Changing Room Security	Leeds City Council	0	£ -	£ -
<b>Total</b>			<b>£ 5,100.00</b>	<b>£ 4,100.00</b>
<b>Budget</b>			<b>£ 6,600.00</b>	
<b>Available to Allocate</b>			<b>£ 746.00</b>	

## 3 Skips

At its April 2013 meeting the Outer West Area Committee agreed to create a £10,600 fund for small grants and skips. The table below details the skips approved in 2013-14 and shows the balance available to spend.

Skips	Ward Benefiting	No Of Skips	Amount Approved	Paid
Crimbles allotments	Pudsey	1	£ 124.00	£ 124.00
Swinnow Community centre	002/07/13	Helen Broadhead	£ 130.00	£ 130.00
Swinnow Community centre	Cllr Coulson	Cllr Coulson	£ 125.00	£ 125.00
Tyersal Club	Cllr Jarosz	Vic Warren	£ 125.00	£ 105.00
Swinnow Community Centre	Cllr Jarosz	Helen Broadhead	£ 125.00	£ 125.00
Swinnow Community Centre	Cllr Coulson	Helen Broadhead	£ 125.00	£ 125.00
<b>Total</b>			<b>£ 754.00</b>	<b>£ 734.00</b>
<b>Budget</b>			<b>£ 6,600.00</b>	
<b>Available to Allocate</b>			<b>£ 746.00</b>	

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# OUTER WEST AREA COMMITTEE

## Wellbeing Monitoring

# Appendix 2

20 January 2014

### 1.0 Revenue Projects Live from Previous Years

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Swinnow & Heights Worker	Healthy Living Network	£ 19,922.00	£ 14,942	This project was to employ a community development worker to deliver health related activities in the Swinnow, Heights and Gambles neighbourhoods.	In Swinnow links have been improved between local groups and the community through running activities and encouraging local residents to get involved. The volunteering aspect of this project has been very successful; a strong bank of volunteers from all ages have come forward. The activities ranged from fundraising, gardening and maintenance, leafletting and marketing. Local action groups have started benefitting the local community and centre. The project has also helped volunteers to develop personal skills, such as research, writing, arts and crafts, and marketing. Most importantly, the volunteer's confidence, self-esteem and general wellbeing has been substantially increased. This will bode well for the future of the community
Outer West CCTV Cameras	Leeds Watch	£ 30,000.00	£ 27,942	Continuation of the CCTV services in Outer West Leeds including monitoring, maintenance and BT line rental.	Project complete

### 2.0 Revenue Projects - 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Small Grants & Skip Fund	WNW Area Support Team	£ 6,600.00	£ 5,334.00	Small grants budget provides grants of up to £500 to support local community projects. The majority of grants are for activities that bring local communities together. Skips budget provides skips for community clean ups or environmental groups such as allotment associations	To date 11 small grant applications worth £3,850 and 6 skips totalling £754 have been approved.
Consultation & Engagement	WNW Area Support Team	£ 1,500.00	£0.00	A budget for community engagement and promotion that will provide a flexible resource to engage with the local communities and create promotional materials to raise awareness of specific services and initiatives. The actual projects supported by the budget will be agreed through the Neighbourhood Partnerships but could include leaflets, posters, brochures and venue hire for community events.	This project has not currently spent.

Welfare Reform Projects	WNW Area Support Team	£ 7,000.00	£0.00	A budget earmarked for welfare reforms projects to reflect on emerging implications of the welfare reform, enabling Members to consider the allocation of monies to support those residents' affected by the implementation of the welfare reform. Projects will be developed to target emerging areas of need and demand and where the impact will be greatest.	This project is currently underway.
Pudsey Festive Lights	Leeds Lights / Events	£ 8,000.00	£6,157.25	To pay for the hire of festive lights between October 2013 and January 2014. Motifs will be installed at the Leisure Centre Car Park, Church Lane, Lowtown, Lidgett Hill and Robin Lane.	Completed - delivered as agreed
Farsley Festival Lights	Leeds Lights / Events	£ 5,000.00	£4,539.00	To pay for the hire of festive lights for Farsley between October 2013 and January 2014. The costs include hiring of festival lights, planning and delivery of Christmas lights switch on event.	Completed - delivered as agreed
Farsley Festival	Farsley Xmas Lights org	£ 2,500.00	£ 2,500.00	This project is to stage a giant Street Party, with musical entertainment by local groups and artists; with side shows for young children, small fairground rides, etc	Now in its 9th year, Farsley festival saw the complete closure of Farsley Town Street and an estimated upwards of 8000 people of all ages attending the event. The event aimed to create a space where people of all ages of the community can come together and celebrate each other. It provided an excellent showcase for Farsley Town Street and all of its local businesses. It also helped residents see their community as a safe place for families and young people.
Pudsey Carnival - Marquee	Pudsey Carnival Committee	£ 2,000.00	£0.00	This project is to purchase a marquee to be used in the event of adverse weather by local charities, musician groups, local residents and to hold the events like 'Battle of the Bands'	Pudsey carnival committee is in the process of purchasing the marquee.
Pudsey in Bloom	Pudsey in Bloom	£ 3,500.00	£0.00	This project is to provide and maintain floral displays in Pudsey Town Centre. The items to include provision of hanging baskets and hay racks for Town Hall and Leisure Centre, purchase of spring and summer bedding plants for approximately 30 barrier troughs on the railings in the centre of Pudsey.	Completed - delivered as agreed
Farsley in Bloom	23218	£ 2,500.00	£0.00	This project is to provide and maintain floral displays in Farsley Town Centre. The items to include supply & erect hanging baskets and water three times per week, plant up troughs and water for sixteen weeks, three times per week.	Completed - delivered as agreed
Calverley in Bloom	Parks & Countryside	£ 2,500.00	£0.00	This project is to provide additional Floral features In Calverley including supply, installation and watering of floral features and hanging baskets).	Completed - delivered as agreed

Site based Gardener	Parks & Countryside	£ 12,000.00	£0.00	This project is to pay for a site-based gardener working 37 hours per week at Tyersal park and New Farnley park.	The site based gardener has been in position since the 1st August, undertaking general gardening duties including grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths. The site-based gardener also engages with the public to enhance visitor experience at the sites. The presence of an onsite gardener is helping to reduce crime and the fear of crime.
Summer Bands	Leeds Int'l concert season	£ 3,000.00	£ 3,000.00	This project is to pay for the bands to perform at the park and payment to parks and countryside for hiring the park, opening the gates and setting out the chairs. Ten brass band concerts as part of 'Summer Bands in the Parks' series: 2 in Farnley hall park, 3 in Pudsey park, 2 in Victoria park, Calverley, 2 in Western flats Cliff park Wortley and 1 in Westroyd park Farsley.	Ten brass band concerts as part of 'Summer Bands in the Parks' series took place on a Sunday afternoon between 2.30pm – 4.30pm. These concerts benefited the communities in Calverley, Farnley, Farsley, Pudsey and Wortley. Members of the community from all walks of life were able to experience free music in their local parks. The project also encouraged individuals to use and visit their local park.
Cow Close Community Corner	Armley Juniors	£ 19,572.00	£ 19,572.00	This project is to pay for staffing cost to run a community centre accessible to the local community four days per week. The centre will provide a place to meet, hold social, cultural and educational activities for all ages and a place for people to get involved in the life of their local community.	Cow Close Community Corner, was opened on the 14th March 2013. The centre has now been completely redecorated and laid out as a drop in facility for the local community. A bank of five free to access and internet enabled computers are also available for residents to use. The centre also operates two work clubs on behalf of Job Centre Plus. Printing and photocopying facilities are also available.
Breeze Friday Night Project	LCC Breeze Team	£ 9,729.00	£ 3,243.00	This project is to establish a regular three hour weekly session for young people aged 8-18 for 37 weeks of the year. The project aim is to increase access to the leisure centre facilities to engage in physical activities, reduced costs to young people through the Breeze card entry fee and to achieve reduction in youth anti-social behaviour and offending in the local area	Two sessions were held in September. A total of 127 young people attended, taking part in football, multi-sports, dance, gym, arts and crafts and issue based activities.

Summer Leadership Sports Activities	LCC Sports Development	£ 3,724.00	£2,100.00	<p>This project is to pay for the tutor, resources packs, hiring of the facility, promotion and marketing of the young leader's awards. The project aim is to create positive role models for the next generation of young people in the community, give young people a platform from which they can explore the possibilities of employment in sport and divert young people from anti-social behaviour</p>	<p>Two sessions of multi-sports camp were held at Pudsey. Sports included football, cricket, netball, basketball, rounder's, tag rugby, dodge ball, fitness circuits and athletics. 20 out of 32 places were taken up ensuring an action packed week with activities to suit everyone. The Camp was promoted through the Saturday Night Project, all local Fun days, Breeze Culture Network website and also through the sport &amp; active lifestyles web page.</p> <p>The Leadership Awards haven't had the desired success as, despite being promoted widely, the uptake has been disappointing so far, however the support officer is liaising with Breeze and other local organisations to improve the uptake of the Leadership Awards scheme.</p>
Multi-Action Days	LCC Community Safety	£ 1,000.00	£1,000.00	<p>This project is to support multi-agency projects across Calverley &amp; Farsley, Farnley &amp; Wortley and Pudsey wards in Outer West. The project aim is to reduce crime, tackle anti-social behaviour and improve reassurance in communities.</p>	<p>Following action / community engagement days have been held in outer west: a crime prevention day was held in Rodley; an environmental action day was held in Swinnow; an anti social behaviour day was held at Farfield Farsley; a spring funday was held in cottlingley; an anti social behaviour day was held at Thomfields estate Farsley. A number of anti number plate theft days of action has been held at Owlcotescentre.</p>
Off Road Bikes	West Yorkshire Police	£ 2,684.00	£0.00	<p>This funding is for the leasing and running costs of two off-road motorcycles. The costs for this project are shared across the Inner West, Outer West and Outer North West Area Committee's. Each of the three Area Committee's contribute £2,683 to cover the on-going leasing and running costs of the bikes. The off-road motorcycle team will work closely with the Council's Parkswatch Service to ensure information sharing and joint working.</p>	<p>The dedicated Nuisance Motorcycle/Quad leaflet has been launched and is being distributed by Officers to complainants and offenders. This has already had some impact with the reduction in the number of calls, as a number of tenants of LCC properties have disposed of the nuisance motorcycle or quad as a result of simply reading the section on Tenancy Agreements. In the last quarter the Off Road Motorcycle Unit received 63 calls, stopped 31 motorcycle/scooters, issued 33 verbal warnings, 16 section 59 warnings, issued 25 notices and seized 7 motorcycles/ quads. The Police off road motorcyclists continue to work with the Parkswatch Officers dealing with complaints together on all green space areas. The Parkswatch Officers continue to provide valuable intelligence, presence and local knowledge.</p>

CCTV Maintenance and Monitoring	Leeds Watch	£ 30,000.00	£ 23,833.00	Continuation of the CCTV services in Outer West. Five cameras in Pudsey area are located at Lidget Hill car park, Lowtown (near Total Garage), Lidget Hill/Church Lane (opposite Town Hall), Chapeltown / Church Lane (near Church) and Pudsey Park. Four cameras in Farsley are located at Hainsworth playing field outside the Co-op near public toilets and near the library.	The cameras are monitored continuously by Leedswatch. Any incidences of concern are reported immediately if necessary to the Police. Weekly report logs are made of all incidences on each of the cameras which are circulated to Ward Members. Within the Outer West Committee Area there were 8 recorded arrests on camera for various offences, affray (4), robbery (2), affray (1) and failure to stop at an RTC (1).
Community Development Worker	Healthy Living Network	£ 17,000.00	£0.00	This project is to continue the post of Community Development Worker started in November 2010 to focus on reducing health inequalities and building capacity in Swinnow. Further funding was secured to continue this post from November 2011, enabling the organisation to include work within the Heights & Gambles.	Project in development
Business Engagement	Ahead Partnership	£ 12,620.00	£2,524.00		First focus group was held on 9th October 2013, a case study is being compiled. A business support local partnership has been created to enable proactive community engagement plans.
Calverley Festive lights	Project 2000	£ 1,000.00	£0.00	See Farsley Festive lights above	Completed - delivered as agreed
Farsley Christmas Lights	Farsley Christmas Lights Committee	£ 1,000.00	£0.00	See Farsley Festive lights above	Completed - delivered as agreed
Pudsey Christmas Lights	Pudsey Christmas Lights Committee	£ 2,000.00	£0.00	See Pudsey Festive lights above	Completed - delivered as agreed

## 2.0 Revenue Projects - 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
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<p>Mini Breeze Session, Swinnow Park</p>	<p>LCC Out of School Activities Team</p>	<p>£ 3,750.00</p>	<p>£3,750.00</p>	<p>3 mini Breeze events were chosen across the Outer West and this commitment of funds saw the highest attendance yield across the West North West area. Farnley and Swinnow in particular were popular venues whereas Hainsworth park in Farsley seemed to be a less used venue.</p>	<p>Swinnow was a good venue with high visibility and an attendance (6th highest of all the Mini Breeze events) ranging from younger children with families to older teenagers, some of the young people who attended are members of the Pudsey FNP and already known to our staff. There was some challenging behaviour between the older teenagers and we are aware that an incident occurred off site towards the end of the event which involved the police. It might be an idea to have more police/community safety presence a pastoral role at any future events in at this venue.</p> <p>In addition to the inflatables and sports activities there were Digital Arts and Music running from the BAM van and 4 different arts based workshops on offer including a craft make and take, a beauty Pamper session, Imagination Gaming and an Urban Arts. There was a lot of positivity expressed about the Breeze event with a lot of feedback that there should be more Breeze activities and activities in general should be run in this area for young people</p> <p>Age breakdown where known 267 Under 8's = 119 (45%) 8 – 19's = 148 (55%)</p>
<p>Mini Breeze Session, Hainsworth Park</p>	<p>LCC Out of School Activities Team</p>	<p>£ 3,750.00</p>	<p>£3,750.00</p>	<p>As Above</p>	<p>The venue felt a little tucked away with a slow start to the afternoon and a gradual build up of attendants. Feedback from parents was that this park is not that well attended and they suggested other local parks where they felt a Mini Breeze might have attracted higher numbers (eg Westroyd Park).</p> <p>The event went well and in addition to sports activities and inflatables Digital arts and media workshops ran from the BAM Van with 4 different arts based workshops on offer including a craft make and take, Imagination Gaming, a beauty Pamper session and a Den Building workshop. Age breakdown where known 240 Under 8's 127 (53%) 8 – 19's = 113 (47%)</p>



<p>Mini Breeze Session, Farnley Park</p>	<p>LCC Out of School Activities Team</p>	<p>£ 3,750.00</p>	<p>£3,750.00</p>	<p>As Above</p>	<p>The event went well with the 3rd highest attendance figure for a Mini Breeze event over the summer. This included higher numbers of older ones/teenagers and there was some challenging behaviour from a section of teenagers with higher input required from Youth Support and security and some young people were eventually asked to leave towards the end of the event.</p> <p>High numbers did impact on the capacity to consult but young people enjoyed the range of activities on offer, as well as the inflatables and sports activities there were Digital arts and media workshops run from the BAM Van, 2 different craft make and take workshops, a beauty Pamper session, and Imagination Gaming.</p> <p>Age Breakdown where known: 373 Under 8's = 199 (53%) 8 – 19's = 174 (47%)</p>
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## OUTER WEST AREA COMMITTEE WELLBEING FUND – SMALL GRANT APPLICATION

<b>Date:</b>	15 November 2013
<b>Reference number:</b>	OW/13/14/S
<b>Organisation:</b>	Farsley Live at Home Scheme, New St, Farsley LS28 5DJ
<b>Name of project:</b>	Office Refurbishment
<b>Funding requested:</b>	£500

### Summary of project:

Farsley Live at Home Scheme, operational from 2004, seeks £500 funding to replace existing secondhand desks which are no longer fit for purpose, and for a storage cupboard to support the ever-increasing membership which currently stands at 395 people over 60 years of age.

Costs as follows:

Office desks x 4 = £360

Payment towards storage cupboard = £140

The organisation's aim is to help reduce social isolation, promote cohesion and improve the quality of life amongst the elderly of Calverley, Farsley, Rodley and Tyersal and runs social groups, exercise classes and events, as well as providing information and advocacy services.

<b>Area Committee Priority met:</b>	Community Life Healthy Living Getting Around
<b>Total costs:</b>	£1000
<b>Other grants applied for:</b>	Pudsey charities £500 (decision by end December to purchase balance of storage cost and additional pc)

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**Project Summary 2014**  
Area Committee Well-Being Fund  
Outer West Area Committee

**Project Name: Calverley Millennium Way**  
**Amount Applied for: £2,000**

**Lead Organisation:** Leeds City Council, Parks & Countryside

**Project Summary:**

The wellbeing funding is applied for to pay for the works and material in carrying out the following work in and around Millennium Way. Millennium Way is a publicly accessible walk of around 7 miles, going through Rodley, Calverley, Woodhall and Farsley. It was a project that the local community undertook to mark the Millennium. The route was officially opened 11 years ago; however, a considerable amount of work now needs doing to make the route as accessible as possible.

- Cutback and make good of overgrown hedges and ground vegetation on the Brookfield path.
- Repair the fence and wall at the spur from Priesthorpe Lane to the golf course.
- To supply and install two short waymark posts
- Provision and installation of plastic waymark discs plus sticker versions for use on metal posts.
- Provision and installation of two missing fingerposts at the bottom end of the Brookfield footpath plus stone stile pointing north alongside golf course.
- Overgrowing hedge trimming back plus 70m of surfacing - comprising crushed Hard Sandstone (12 tons approx.) at the ginnel footpath up to Ravenscliffe Road.

**Fund priority**

- Health and Wellbeing
- Children and Families
- Safer and Stronger communities

**Project Delivery**

LCC Parks & Countryside

**Outcomes**

- Make improvements to millennium way to allow public accessibility

**Ward / Neighbourhood:**

Calverley & Farsley

**Project Cost & Financial Breakdown**

Total cost of Project: £3,000

Wellbeing funding applied for : £3,000

## Financial Breakdown

1 day Trust for Conservation Volunteers work at	£300
cost of 2 posts	£20
plastic waymark discs plus sticker versions for use on metal posts (estimated cost for 100 of each).	£250
2 fingers posts and Stone Stile pointing north alongside Golf Course. Estimated cost	£250.
2 days work at £300 per day plus £150 for Stone, £50 to hire a vibra-plate compactor and £100 for a fingerpost. Total cost	£900
Forestry Commission's standardised Interpretation Board cost is	£1200

**Project Summary 2014**  
Area Committee Well-Being Fund  
Outer West Area Committee

**Project Name: Armley Juniors Shutters**  
**Amount Applied for: £5,187.75**

**Lead Organisation:** Armley Juniors Project 4 Young People

**Project Summary:**

The aim of this project is to enhance the security of the building and resources within through purchasing and installing of three electric shutters to three front windows and one door.

This security update is required as the existing window covers are damaged and not cost effective to have repaired, in addition electric shutters will enhance the relationship between Armley Juniors Project 4 Young People and the Housing Leeds tenant in the upstairs property (through reduce noise and increased security).

**Fund priority**

- Make better use of our community buildings
- Reduce crime and antisocial behaviour
- Improve public service coordination working together with local residents to improve our most deprived neighbourhoods.
- Engage with local communities to strengthen community activity and involvement in local decision making.

**Project Delivery**

Armley Juniors has been active in the community since 1997, with a proven track record of ensuring best value when purchasing goods or services, to enhance our community provision. We regularly consult with assist management (our landlord) to enhance the aesthetic features of our building.

**Outcomes**

- Enhanced building security – reduction of antisocial behaviour, reduction insurance quote
- Enhanced community relationships – by communicating with Housing Leeds tenant to ensure disruption noise is kept to a minimum

**Ward / Neighbourhood:**

FARNLEY/WORTLEY

**Project Cost & Financial Breakdown**

Total cost of Project: £5,187.75

Wellbeing funding applied for : £5,187.75

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**Project Summary 2014**  
Area Committee Well-Being Fund  
Outer West Area Committee

**Project Name: Swinnow Community Centre Fencing**  
**Amount Applied for: £9,346.25 + VAT**

**Lead Organisation:** Swinnow Community Centre

**Project Summary:**

The project aims to install fencing surrounding the Swinnow Community Centre to restrict access to these sites so only residents or users of the centre can gain access.

The sites identified have for many years been problem area for crime, ASB, criminal damage, fly tipping, etc. All previous efforts to deal with these issues have only had a limited effect. Fencing the area would be an effective situational and environmental improvement tool.

The fencing would allow local community to make use of the grounds around the building (at the moment unused) for a wild life area and raised bed for the younger member to grow both flowers and food.

**Fund priority**

Sustainable Economy and Culture

**Project Delivery**

The project will be delivered by the Swinnow Community Centre

**Outcomes**

- Reduced criminal activity especially burglary
- Reduction of ASB
- Improved environmental conditions within the target sites
- Increase in the provision of events for young people through having extra security.
- The whole area which has become un kept will be brought back into use with one area been made into a
- A wild life area.

**Ward / Neighbourhood:**

Pudsey - Swinnow / Pudsey/Bramley

**Project Cost & Financial Breakdown**

Total cost of Project: £9,346.25 + VAT

Wellbeing funding applied for : £9,346.25 + VAT (£11,215.50)

**Financial Breakdown**

To provide 80 metres of 1.8 high fencing plus two gates.	£9,346.25
VAT	£1,869.25
<b>Total Cost</b>	<b>£11,215.50</b>

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**Project Summary 2014**  
Area Committee Well-Being Fund  
Outer West Area Committee

**Project Name: Replacement of Ground Scoreboard**  
**Amount Applied for: £7,111.26**

**Lead Organisation: Pudsey Congs Cricket Club**

**Project Summary:**

The aim of the project is to replace the old manual scoreboard with a new technological more efficient scoreboard that will benefit all senior and junior teams as well as those local community groups/schools using the ground.

Pudsey Gongs Cricket Club is a well-established and respected community cricket club. The club continually strives to improve and currently supports 4 senior teams ( 2 in the prestigious Bradford League) as well as 5 Junior teams aging from the under 9's to the under 17's. The ground has seen major development over recent years and regularly hosts representative games at junior and senior level and for the last 3 seasons has also hosted Yorkshire County Cricket Clubs 2nd team games. In addition to these league games, as part of the clubs mark accreditation the club has established excellent links with the local community and particularly the local schools and voluntary groups. This enables local children and groups to use the facilities throughout the year. The club regularly host inter school competitions.

**Fund priority**

- Sustainable Economy and Culture
- Safer and Stronger Communities
- Health and Wellbeing
- Children and Families

**Project Delivery**

The club has invested heavily in ground and facility redevelopment in recent years and has a proven track record of delivering high quality works. The club was able to successfully attract funding and complete the major works to agreed timescales

**Outcomes**

- Provision of all new woodwork and facia
- Fully customised and fitted scoreboard as designed — marine ply All electronic components and signage
- All supporting works to structure

**Ward / Neighbourhood:**

Pudsey - Swinnow / Pudsey/Bramley

**Project Cost & Financial Breakdown**

Total cost of Project: £7,111.26

Wellbeing funding applied for : £7,111.26

## Financial Breakdown

Provision of a new electronic Scoreboard	£7,111.26
Total Cost	£7,111.26

**Project Summary 2014**  
Area Committee Well-Being Fund  
Outer West Area Committee

**Project Name: Cricket practice facilities and maintenance equipment**  
**Amount Applied for: £4835**

**Lead Organisation:** Pudsey St Lawrence Cricket Club

**Project Summary:**

The wellbeing funding is applied for to purchase a mobile practice net and a mower to maintain the grass practice wickets.

The overall aim of the project is to provide new practice cricket facilities including grass wickets, a portable practice net and a mower for maintenance. The beneficiaries of the new facilities will be the clubs existing 7 junior teams and 5 adult teams. The club also intends to allow local schools and representative cricket teams to access the facilities.

The club has provided free coaching programmes to local primary & secondary schools for a number of years, which has created a natural pathway for young people to join the club. The success of the programme has made it difficult to cater for the amount of young people joining the club and require further playing & practice facilities.

**Fund priority**

- Safer and Stronger communities
- Health and Wellbeing
- Children and Families

**Project Delivery**

The club has received previous funding from Area Committee to develop club facilities and to help provide development programmes into local schools

**Outcomes**

To provide practice wickets, nets and a mower for wicket maintenance

- Portable cricket nets to be used for practice
- Mower for wicket maintenance
- 4/5 grass practice wickets for our players, coaches & community partners (Green Leeds)

**Ward / Neighbourhood:**

Pudsey North, Pudsey South, including Farsley, Calverley, New Farnley & Tyersal.

**Project Cost & Financial Breakdown**

Total cost of Project: £9,835

Wellbeing funding applied for : £4,835

Financial Breakdown

Portable Cricket Net	£1610
Wicket Mower	£3225
Total Cost	£4835

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**Project Summary 2014**  
Area Committee Well-Being Fund  
Outer West Area Committee

**Project Name: New Wortley Recreation Ground Changing Room Security Provision**  
**Amount Applied for: £3,000**

**Lead Organisation:** Leeds City Council

**Project Summary:**

The project aims to provide security to the changing rooms at New Wortley Recreation Ground through the installation of an intruder alarm. The project is designed to address the frequent vandalism of the changing rooms, and provide security to the changing rooms which are located in a vulnerable location.

This security provision will precede refurbishment works in the changing rooms to bring them to an acceptable standard with the understanding that the provision of security features will ensure that the refurbishment work is not wasted due to vandalism. The funding will be used to provide a Web way Intruder Alarm system for the changing rooms.

**Fund priority**

- Safer and Stronger Communities

**Project Delivery**

Leeds City Council have significant experience in providing security for their properties and services across Leeds

**Outcomes**

- Reduce, and potentially eliminate, vandalism of the changing rooms at New Wortley Recreation Ground

**Ward / Neighbourhood:**

Farnley and Wortley

**Project Cost & Financial Breakdown**

Total cost of Project: £3,000

Wellbeing funding applied for : £3,000

Financial Breakdown

Webway Intruder Alarm cost and installation	£3,000
<b>Total Cost</b>	<b>£3,000</b>

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## OUTER WEST AREA COMMITTEE WELLBEING FUND – SMALL GRANT APPLICATION

**Date:**

08/01/2014

**Reference number:**

OW/13/15/S

**Organisation:**

Leeds City Council

**Name of project:**

New Wortley Recreation Ground Changing Room Security

**Funding requested:**

£500

**Summary of project:**

Funding is requested to pay for the monitoring costs associated with the intruder alarm, to cover the communication between the alarm itself and a central monitoring station.

This is in addition to a large grant application for the provision and installation of a Webway intruder alarm. The project is designed to address the frequent vandalism of the changing rooms, and provide security to the changing rooms which are located in a vulnerable location. The security provision will precede refurbishment works in the changing rooms to bring them to an acceptable standard with the understanding that the provision of security features will ensure that the refurbishment work is not wasted due to vandalism.

**Area Committee Priority met:**

- Promote healthy lifestyles and tackle health inequalities
- Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities
- Make better use of our community buildings

**Total costs:**

£659.84

**Other grants applied for:**

£159.84

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Report author: Harpreet Singh  
Tel: 0113 3367862

## Report of the Assistant Chief Executive (Citizens & Communities)

### Report to Outer West Area Committee

Date: 29<sup>th</sup> January 2014

### Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Farnley and Wortley, Calverley and Farsley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

This report informs the Area Committee of progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities.

### Recommendations

Members are asked to:

- Note the contents of the report, comment on any matters raised and suggest items for inclusion in future area update reports.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to inform Members of progress against the Area Support Team's work programme and local priorities.

## **2 Background information**

- 2.1 An Area Committee update report is submitted at every cycle of Area Committee meetings. Partners contribute collectively on projects and provide service updates.

## **3 Main issues**

### Environment Sub Group

- 3.1 The Outer West Environmental Sub Group continues to meet to monitor the Service Level Agreement and identify relevant environmental issues. Leaf clearing will be the main priority for the remainder of the year and work will be undertaken with Continental Landscapes.

### Forum Update

There have been two forums held since the last Area Committee. The Pudsey & Swinnow forum saw an increase in the number of residents attending and Tyersal Forum has continued to develop. Areas for discussion included Private Sector Housing, Planning and Sustainable Development, and an update from Parks & Countryside. The Neighbourhood Policing Team provided an update including the areas crime statistics.

### Community Hubs

- 3.2 A key objective for the Council through the Citizens@Leeds agenda is to deliver local solutions within communities that truly integrate council and partner service delivery to help individuals and their families address increasingly more complex issues simply and effectively.
- 3.3 To deliver this a network of Community Hubs is being developed that will make a real difference to citizens and communities. Community Hubs will deliver a more integrated approach to service delivery and maximise the use of the assets and service points that exist across the city e.g. joint service centres, one stop centres, housing management offices, libraries, children's centres etc. They will support the delivery of pop-up (e.g. in supermarkets and GP surgeries) and mobile provision to ensure that we can reach all priority communities across the city. This work will be supported through the delivery of more on-line provision to enable those that wish to self-serve to be able to do so, thereby freeing up time of our customer services officers to advise those most in need or those requiring more detailed or intense support
- 3.4 To get us started, Executive Board agreed in November to pilot the community hub concept in three locations across the city, to help develop our thinking on the approach and identify the best form of provision for delivering truly integrated face-to-face services. This will be done working closely with all services and partners

affected to ensure all issues are appropriately and fully considered. It is proposed to utilise the existing one-stop-centre provision at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley as the sites for the three pilots.

3.5 The rationale for choosing these sites is as follows:

- To have one pilot in each of the three administrative areas of the city;
- To place the pilots in areas of the city where financial hardship and deprivation are significant issues facing citizens;
- To focus the pilots on those sites where there is already significant co-location of services;
- To ensure that the pilots have a focus on partnership working and exploit further the co-location and integration between council and partner services existing at these sites.

#### Community Development Worker

3.6 The Outer West Area Committee, agreed to employ a jointly-funded community development worker with the Inner North West Area Committee. The post was to work directly with individuals and community groups to provide practical advice to develop their capacity to deliver projects and represent the needs of local communities. This was to create a new opportunity for Area Committees to directly respond to the needs of local groups, who may have the aspiration to do more in their community, but require some help and advice to organise their activities and access funding.

3.7 The Area Committees had undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf and had appointed Better Leeds Communities (BLC) as the VCFS partner to deliver targeted community development work in Inner North West and Outer West. BLC have successfully recruited an officer for the Inner North West Area however there have been some problems recruiting to the Outer West.

Only one Community Organiser from Leeds applied for the 2 vacancies. The position had to be re-advertised to recruit from all Community Organisers eligible to draw down additional funding from the central government. However this again was not successful and was not a position BLC had anticipated. This now means there is no additional match funding available from central government as there has been no takers for the position in Outer West.

#### Swinnow Community Centre

3.8 A group of local volunteers have come together to form a committee at the Swinnow Community Centre and it has been agreed that the Area Support Team will continue to support the Committee in taking over the management of the centre. The group had a grand re-opening on the 5<sup>th</sup> October which was a free event that saw a great turnout from the local community. Local councillors, MP's and businesses were

invited to the event which hosted a free buffet, silent auction and a discussion on planned events for the centre. A number of events are scheduled to raise funds to support the running of the centre.

### Welfare Reform Update

- 3.9 Partners have been working collectively to deliver Opportunity Knox events. These are market style events for members of the public. The primary objective being to tackle and raise awareness about illegal money lending, with a further raft of partners from advice services, health services, financial services, employability partners and emergency services in attendance.
- 3.10 Public Health are developing a money management/ budgeting course toolkit to enable practitioners to deliver sessions in community centres across the WNW.
- 3.11 Frontline worker training sessions are being organised in Outer West by Public Health and Trading Standards to raise awareness around illegal money lending, high interest loans and debt prevention.
- 3.12 West North West Homes Leeds (WNWhL) is continuing work through the Illegal Money Lending Team to look at tackling loan sharks and scams. Staff briefings have been undertaken on loan sharks and scams, particularly focusing on the elderly and vulnerable. The last campaign led to the arrest of two people from West Leeds in connection with illegal money lending.
- 3.13 The WNWhL Financial Inclusion officer has been promoting free school meals, budgeting skills and reducing utility bills to all customers, targeted towards those on a low income. In addition to facilitating two locally based, free financial advice surgeries one of which being an on-going project in Cow Close Community Corner.
- 3.14 The Area Support Team are also working with partners to expedite welfare reform related projects in the Outer West Area.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Elected members have been consulted on the contents of this report
- 4.1.2 Community forums are held in Pudsey & Swinnow and Tyersal every quarter within Outer West Leeds to inform communities.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 This section is not applicable to this report.

### **4.3 Council Policies and City Priorities**

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2012/13 with amendments only to environmental delegations.

4.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3C).

4.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

#### **4.4 Resources and Value for Money**

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.

4.4.3 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, e.g. community engagement, area based regeneration schemes and conservation area reviews.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

#### **4.6 Risk Management**

4.6.1 There are no significant risks identified in this report.

#### **5.0 Conclusions**

5.1 In conclusion, the Area Progress report is in line with the functions and role of the Area Committee which are:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers.

## **6.0 Recommendations**

6.1 The Outer West Area Committee members are invited to:

- i. Note that the contents of the report and to comment on any aspect of the matters raised.

## **Background documents<sup>1</sup>**

None

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.